EBSCO*host* User Guide

- CINAHL
- CINAHL with Full Text
- CINAHL Plus
- CINAHL Plus with Full Text
- CINAHL Complete

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This user guide is a comprehensive guide intended for use of all versions of the CINAHL database in the EBSCO*host* interface.

What is CINAHL®?

CINAHL® provides indexing for journals from the fields of nursing and allied health. The database contains records dating back to 1981. Offering complete coverage of English-language nursing journals and publication from the National League for Nursing and the American Nurses' Association, CINAHL covers nursing, biomedicine, health sciences librarianship, alternative/complementary medicine, consumer health and allied health disciplines. In addition this database offers access to health care books, nursing dissertations, selected conference proceedings, standards of practice, educational software, audiovisuals and book chapters. Full-text material includes journals plus legal cases, clinical innovations, critical paths, drug records, research instruments and clinical trials. Many of the indexed journals in CINAHL have searchable cited references.

A subscription to CINAHL also includes access to the **Pre-CINAHL** database which contains immediate TOC for journals and includes author supplied abstracts. This database contains the CINAHL citation records prior to the assignment of subject headings. Once the indexing is complete and the subject headings are assigned, the citation is removed from Pre-CINAHL and loaded into the CINAHL database.

What is CINAHL® with Full Text?

CINAHL® with Full Text is the world's most comprehensive source of full text for nursing & allied health journals, providing full text for journals indexed in *CINAHL*. Many are not found with full text in any version of *Academic Search™, Health Source®*, or *Nursing & Allied Health Collection™*. This authoritative file contains full text for many of the most used journals in the *CINAHL* index - with no embargo. With full-text coverage dating back to 1981, *CINAHL with Full Text* is the definitive research tool for all areas of nursing and allied health literature.

What is CINAHL® Plus?

CINAHL® Plus provides indexing for journals from the fields of nursing and allied health, with coverage dating as far back as 1937. Offering complete coverage of English-language nursing journals and publications from the National League for Nursing and the American Nurses' Association, *CINAHL Plus* covers nursing, biomedicine, health sciences librarianship, alternative/complementary medicine, consumer health an allied health disciplines. In addition, this database offers access to health care books, nursing dissertations, selected conference proceedings, standards of practice, educational software, audiovisuals and book chapters, as well as Evidence-Based Care Sheets. Searchable cited references for journals are also included. Full text material includes journals plus legal cases, clinical innovations, critical paths, drug records, research instruments and clinical trials.

What is CINAHL® Plus with Full Text?

CINAHL ® plus with Full Text is the world's most comprehensive nursing & allied health research database, providing full text for journals indexed in *CINAHL*. Many are not found with full text in any version of *Academic Search™, Health Source®* or *Nursing & Allied Health Collection™*. This authoritative file contains full text for many of the most used journals in the *CINAHL* index - with no embargo. The database also provides full text for books/monographs. With full text coverage dating back to 1937, *CINAHL Plus with Full Text* is the definitive research tool for all areas of nursing and allied health literature.

What is CINAHL® Complete?

CINAHL® Complete is the world's most comprehensive nursing & allied health research database, providing full text for journals indexed in *CINAHL®*. Many are not found with full text in any version of *Academic Search™*,

Health Source® or *Nursing & Allied Health Collection™*. This authoritative file contains full text for many of the most used journals in the CINAHL index, with no embargo.

The database also provides full text for books/monographs. With full-text coverage dating back to 1937, *CINAHL® Complete* is the definitive research tool for all areas of nursing and allied health literature.

What is EBSCO*host*®?

EBSCO*host* is a powerful online reference system accessible via the Internet. It offers a variety of proprietary full text databases and popular databases from leading information providers. The databases range from general reference collections to specially designed, subject-specific databases for public, academic, medical, corporate, and school libraries.

System Requirements

To effectively use EBSCO*host* features, the minimum browser requirements are Internet Explorer 7.0, Firefox 8.0, Google Chrome 16, and Safari 5.1. We support all operating system versions of Linux (Macintosh, Microsoft, Linux).

Note: *You must have Adobe Acrobat® installed to view the PDF Full Text files.*

Choosing Databases to Search

To search a single database – Click directly on the database name link, e.g., *CINAHL Plus with Full Text*. The default search screen appears.

To search several databases – Check the box located to the left of each database you want to search. Click **Continue**. The search screen appears.

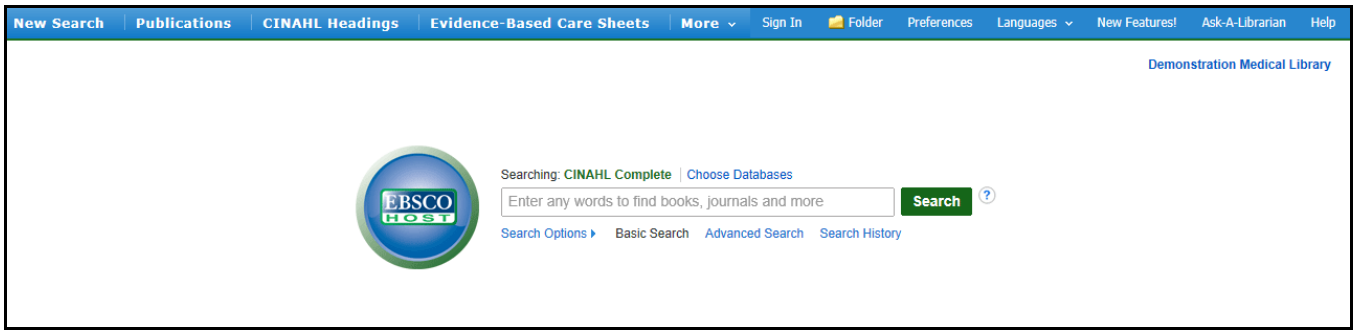
Database Specific Help (Explain File)

To obtain helpful information regarding the database you are searching, click the Choose Database link on the search screen. Then click on the icon to the right of Choose Databases. Then select the database. The database explain file will open for the selected database. From the Choose Databases Screen, click the **More Information** link below the Database description.

From the Choose Databases Screen, the *Title List* link connects to the Publication Authority File.

Using the Toolbar

EBSCO*host*® offers a toolbar for functions that are available at all times during a search session. (Evidence-Based Care Sheets and Quick Lessons are only available in the CINAHL Plus version.)



The function of each tab and button is explained throughout this guide.

Using the Utility Toolbar

- **New Search** – This link will return you to the default search screen. It also will clear out any terms in the **Find** field and will reset all limiters.
- **Publications** – This will display the Publication Authority File which allows you to browse a list of publications indexed in CINAHL or perform a search for publications in the database.
- **CINAHL Headings** – This will open the CINAHL Headings browse screen which allows you to browse a list of subject headings available in the database.
- **Evidence-Based Care Sheets** – This will display access to Evidence-Based Care Sheets which are evidence based summaries on key topics incorporating the best available evidence through rigorous systematic surveillance.
- **More** – This will display links to the **Quick Lessons** (clinically organized nursing overviews that are designed to map the nursing work flow), **Cited References** and **Indexes** authority files. (The **Cited References** feature allows you to browse for cited articles and then access the articles that have cited them.)
- **Folder** – This will display results placed in the folder. (**Note:** *If you are not signed in to My EBSCOhost, your folder items will be cleared when the session ends.)*
- **Preferences** – This will display the preferences window with options to customize the EBSCO*host* experience.
- **Sign in to My EBSCO*host*** – Sign into your personal My EBSCO*host* folder or click to create a new account.
- **New Features** - "Try New Features" is an innovative way to learn about the new features and functionality available on EBSCO*host*. When the library administrator activates "New Features," the **New Features** link will display in the top toolbar on EBSCO*host*.
- **Ask-A-Librarian -** When the Ask-a-Librarian link appears on the interface, you can click the link, and e-mail form displays. Enter your name, e-mail address, a subject line, and your question. If you have Search History available, you can mark the check box to indicate that your Search History should be included with the e-mail.

- **Help** – This link opens the Online Help Manual.
- **Exit/Home Library** – This link will only appear if no home library graphic and URL are available. Click **Exit** to log out of EBSCO*host*.
- **Home Library Graphic** – Click on the library graphic or logo to return to the library home page and exit the databases.

If enabled by your administrator, the Multi-Language drop-down list is available by clicking the **Preferences** link below the **Find** field and allows you to translate the search screens, tabs, buttons and citation field descriptors into Spanish, French, German, Italian, Brazilian Portuguese, Russian, Korean, Japanese, Simplified Chinese, Traditional Chinese, Arabic, Turkish, Polish, Hungarian, Thai, and Greek.

The Find Field

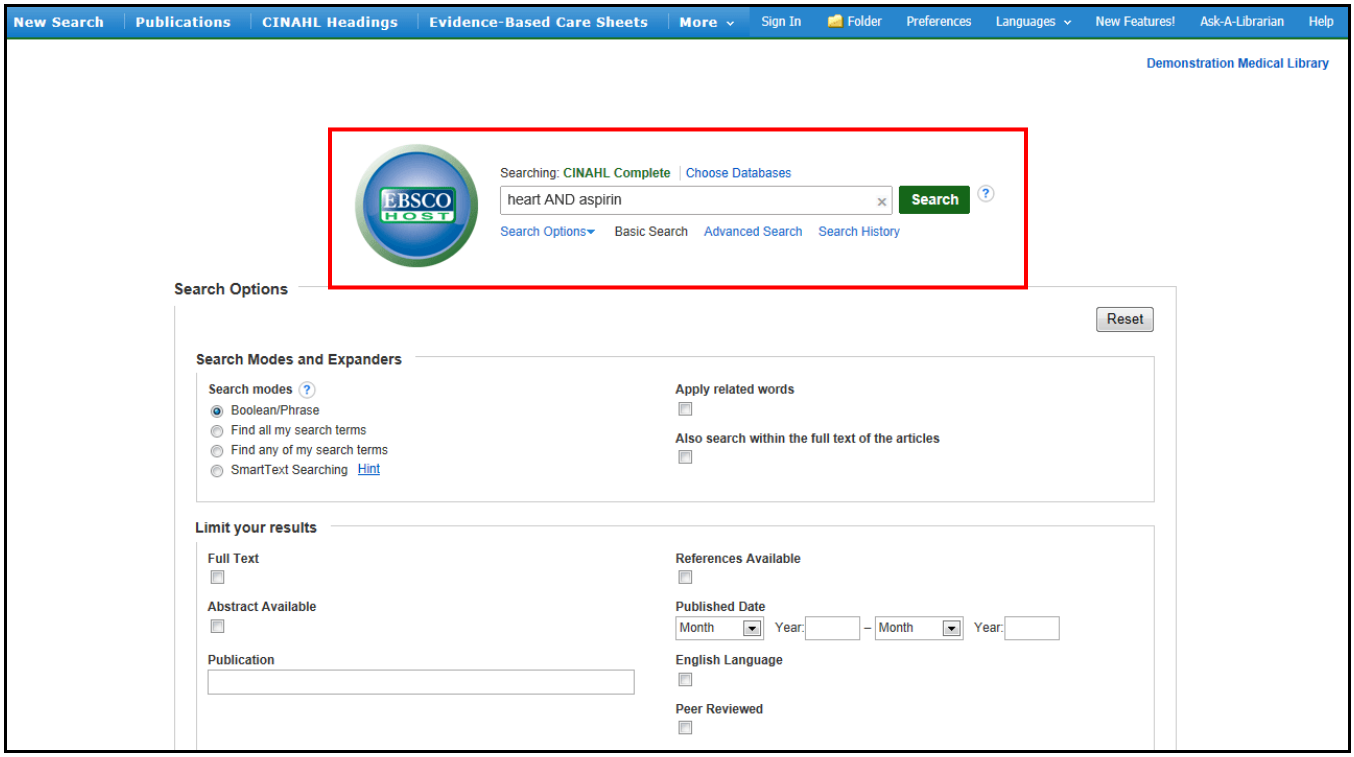
Links around the **Find** field, allow you to select the Basic or Advanced Search Screens, or choose other databases to search. If available, you can select from other EBSCO services to which your institution subscribes. You can also access your customizable **Preferences**, view your **Search History/Alerts,** and access **Search Options** from below the Find field.

Using the Basic Search Screen

Performing a Basic Search

To perform a search, enter your term(s) in the **Find** field and click **Search**. Click the **X** that appears in the **Find** field to remove any term(s) you've added.

You can use Boolean operators, field codes, truncation (*), wildcard (**?**) and quotation mark (search phrasing) when performing a Basic Search. Boolean Search techniques are explained in the next section.

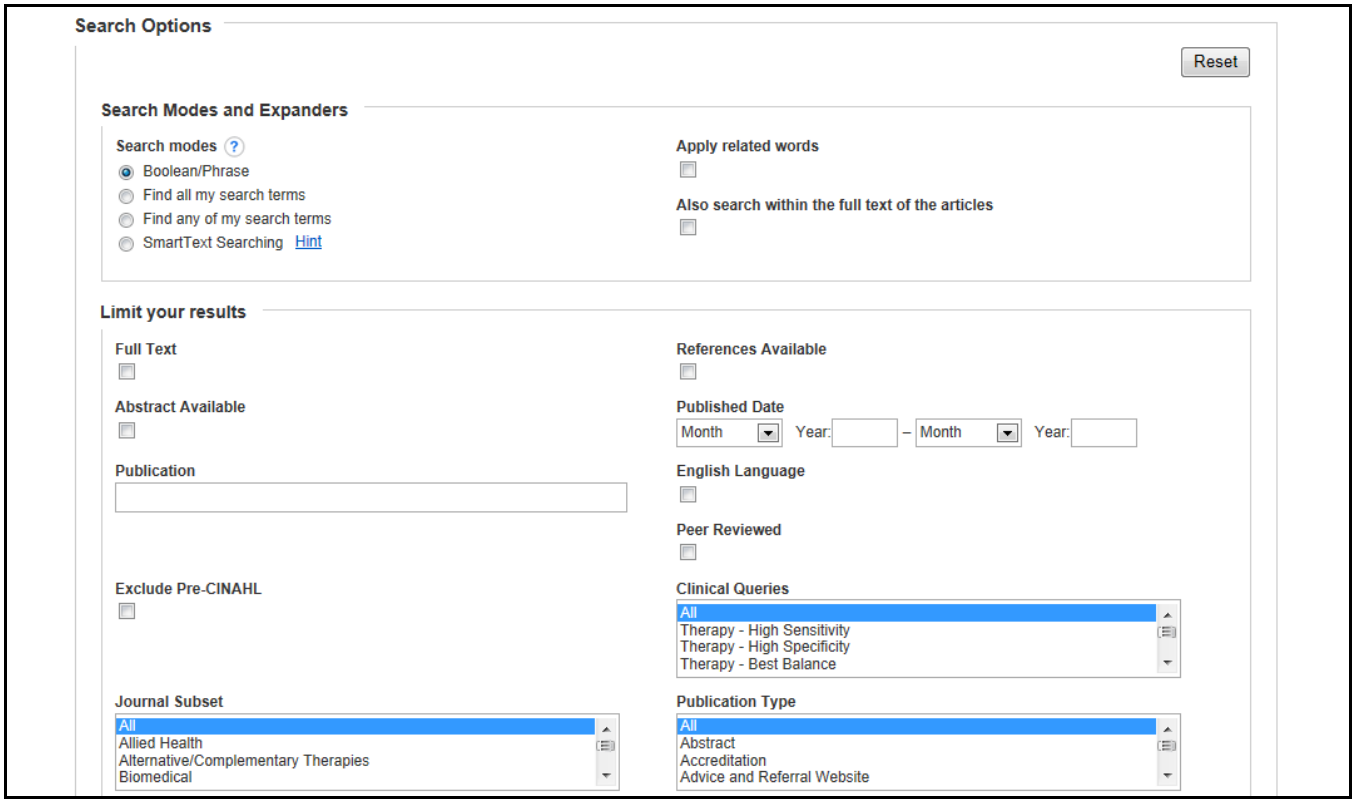


Refine Search Options

Search Modes:

- **Boolean/Phrase -** Supports any Boolean searching or exact phrase searching.
- **Find all my search terms –** Auto AND all search terms entered (e.g. heart AND lung)
- **Find any of my search terms –** Auto OR all search terms entered (e.g. heart OR lung)
- **SmartText Searching -** You can copy and paste chunks of text (up to 5000 characters including spaces) to search for results. SmartText Searching leverages a technology that summarizes text entered to the most relevant search terms then conducts a search.

Limiters and Expanders can be used to focus or broaden a search.



Limiters: Examples of limiters include*: Linked Full Text, Date of Publication, Human* and *Gender*.

Expanders:

- **Apply related words** expands the search results to include synonyms and plurals of search term(s).
- **Also search within full text of the articles** expands search results by searching for term(s) within the full text of the articles.

Note: *The **Reset** button will clear all items selected from the Search Options.*

Using the Advanced Search Screens

The library administrator chooses one of three available Advanced Search Screen styles to be displayed: Single Find Field, Single Find Field with Search Builder, or Guided Style. All three Advanced Search Screens have the following options available:

- **Limiters**: Examples of limiters for *CINAHL* include: *Date of Publication, Research, Evidence-Based Practice, Publication Type, and Age Group.*
- **Special Limiters** are database-specific and will appear in separate sections when you conduct a multi-database search.
- **Search History**

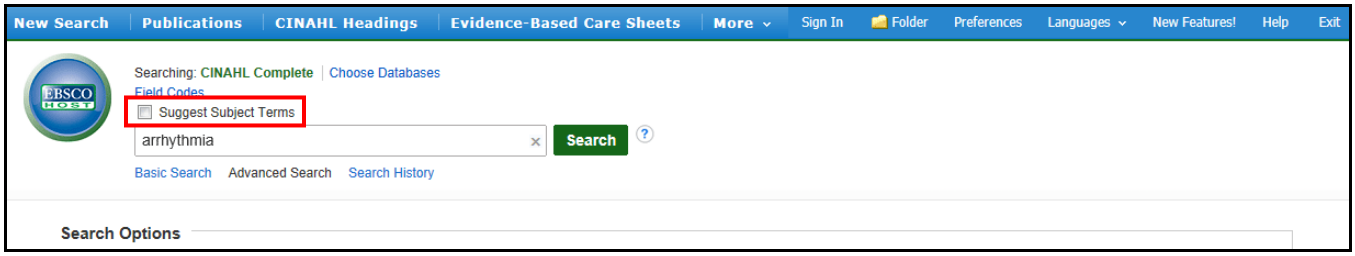
Suggest Subject Terms

If enabled by your system administrator this feature may be available on your Advanced Search Screen.

On any of the three Advanced Search Screen styles, you can enter search terms in the **Find** field and mark the **Suggest subject terms** check box to the right of (or above) the field. When you click **Search**, the CINAHL Headings authority file is searched, with the most relevant terms displayed.

The use of CINAHL Subject Headings is covered in detail in the section "Searching with CINAHL Headings"

Advanced Search: Single Find Field



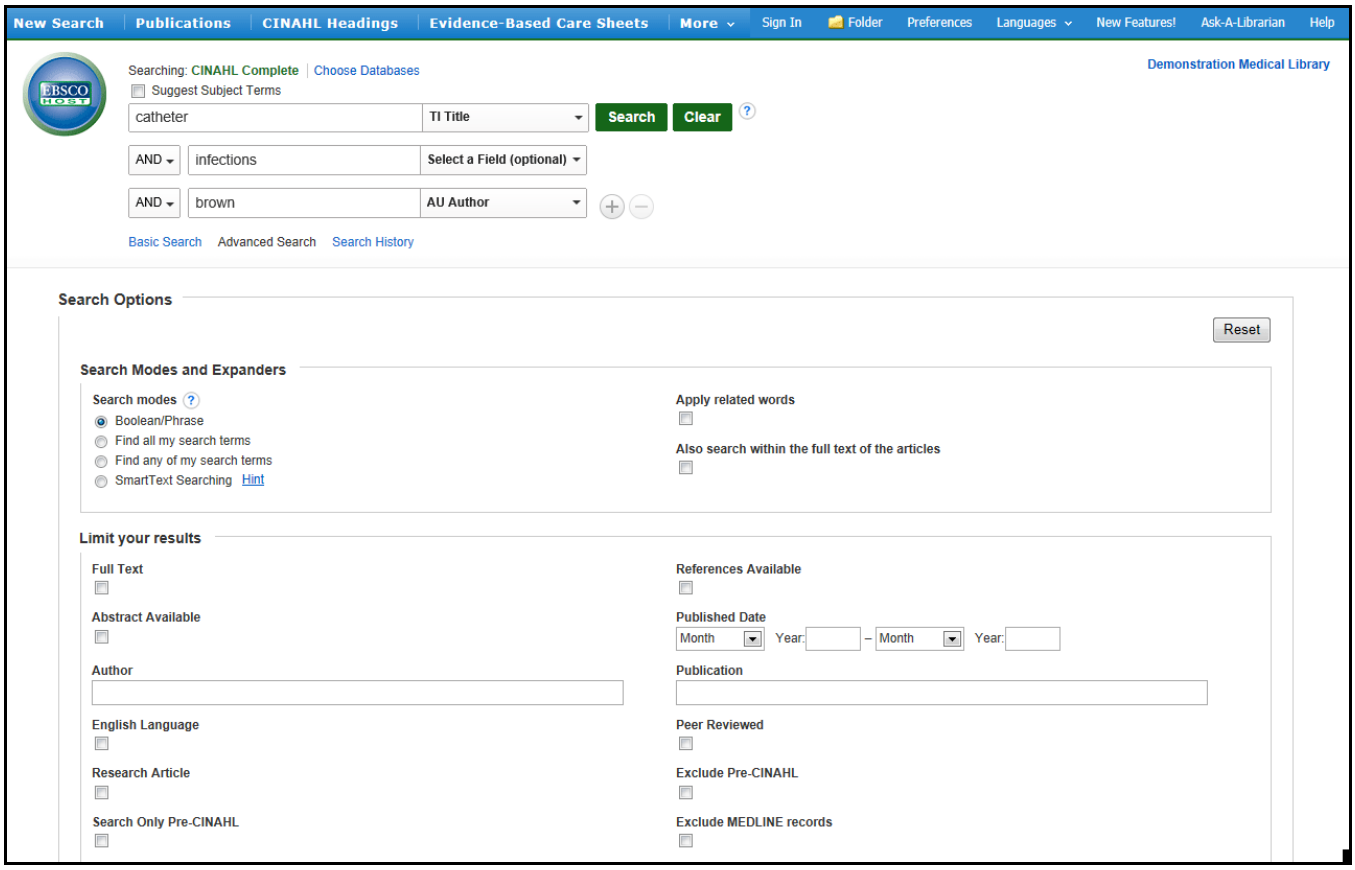
To perform a Single Find Field Keyword search:

1. From the default search screen, click the **Advanced Search** link below the Find field.
2. In the **Find** field, enter keyword(s).
3. Choose a search mode and apply limiters or expanders found in the Search Options.
4. Click **Search**. A Result List is displayed.

In the Single Find Field, you can combine terms with Boolean operators on a single line, e.g., **arthritis and exercise and pain.**

Search Modes can also be applied.

Advanced Search: Guided Style Find Fields Keyword Searching



Guided Style Find Fields provides fill-in-the-blank keyword searching to aid in complex or specific searches. Note: If the "Select a Field" is maintained as the search option the term the CINAHL default for an unqualified term is to search for the term in the Title, Abstract, and Subject Headings.

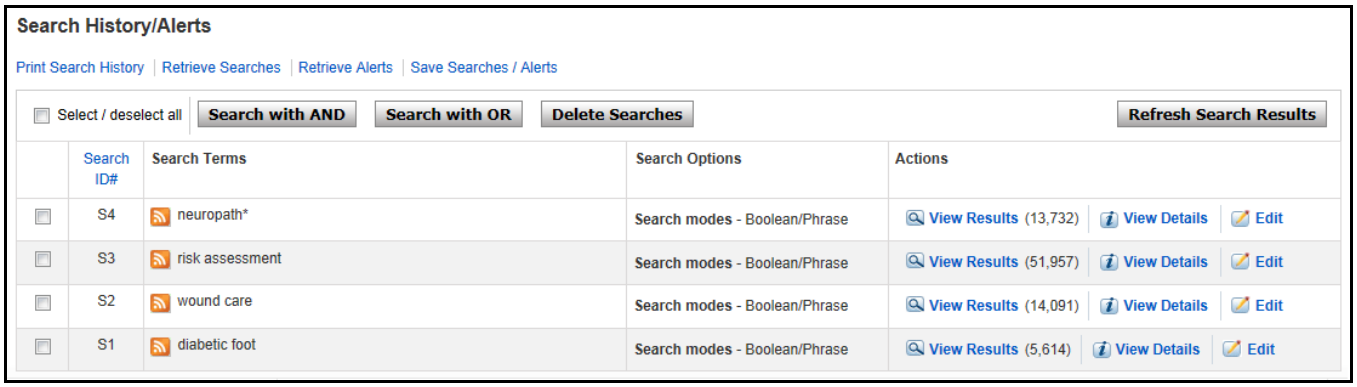
To perform a Guided Style Find Fields search:

1. Enter a search term in the first **Find** field.
2. Choose the **Field** to search from the drop-down list.
3. Select a Boolean operator to combine the next term.
4. Enter another term in the next **Find** field.
5. Choose the **Field** to search from the drop-down list.
6. Each Find field can be used and additional rows added if needed.
7. Click **Search**. A Result List is displayed.

Using Guided Style Find Fields, you can also combine terms together on a single line. For example, type catheter and infections for results containing the word catheter and also the word infections.

Search History/Alerts Window

From any Search or Results Screen you can save, retrieve or reuse your search statements. You can view these searches from the **Search History/Alerts** window. New searches can be executed using combining search statements or by modifying existing search statements. To view the Search History/Alerts window, click the **Search History** link below the **Find** field.



The following items are present in the Search History/Alerts window:

- **Add to Search** – Click on the box to the left of any search you would like to include in a new search. Then click **Search with AND** or **Search with OR** and the search will appear in the **Find** field.
- **Search ID #** – This column contains the number assigned to each of your searches. You can conduct a search by entering the search ID number and prefix **(S)** in the **Find** field and clicking **Search**. (For example, S1 or s3.)
- **Search Terms** – This column contains the search terms entered in the **Find** field, including any field codes and Boolean operators.
- **Search Options** – The search mode, limiters and expanders used in the search are listed here.
- **View Details** – This link opens a notation describing when the last time the search was run and the interface and database it was run in.
- **View Results** – The total number of search results is shown here. When you click on this number, the Result List for the search appears. Searches that do not produce results are included in the Search History and display a zero in this column. When you change or add databases, the **View Results** link will appear as a **Rerun** link until the search is executed again from the Search History.
- **Edit** – Click an **Edit** link. The **Edit Search** window is displayed. You can modify your search terms in the **Find** field and make any desired changes to limiters/expanders. Click **Save**. An updated Result List is displayed.
- **Delete** – To remove a search string, check the box to the left of any search(es) you would like to remove and click the **Delete Searches** button.

When your session ends, the Search History is deleted.

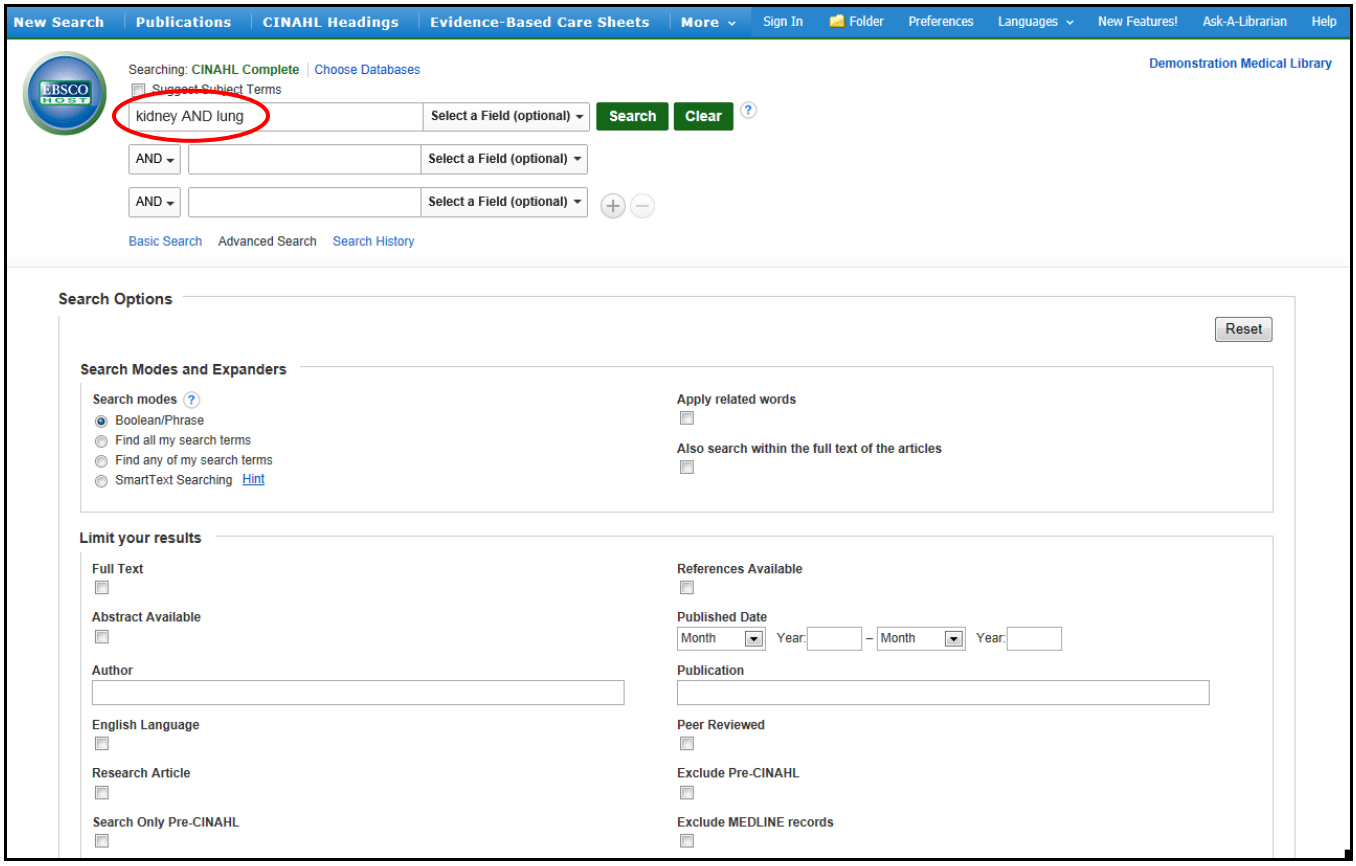
If you change databases, your Search History will be saved. When in the new database, click on **Rerun** in the Search History to run the search in the current database.

Search Techniques

Boolean Searching

Boolean logic defines logical relationships between search terms. The Boolean search operators **AND**, **OR** and **NOT** allow you to broaden or focus your search results.

- The **AND** operator combines search terms so that each result contains *all* of the terms. For example, **kidney AND lung** will result in articles that contain both **kidney** and **lung**.
- The **OR** operator combines search terms so that each result contains *at least one* of the terms. For example, **blood OR plasma** will result in articles that contain either **blood** or **plasma**.
- The **NOT** operator excludes search terms so that each result *will not contain any* of the terms that follow it. For example, **blood NOT vein** will result in articles that contain the term **blood,** but not the term **vein.**



The Wildcard (?) and Truncation (*) Symbols

Use the wildcard and truncation symbols in searches using terms with unknown characters, multiple spellings or various endings.

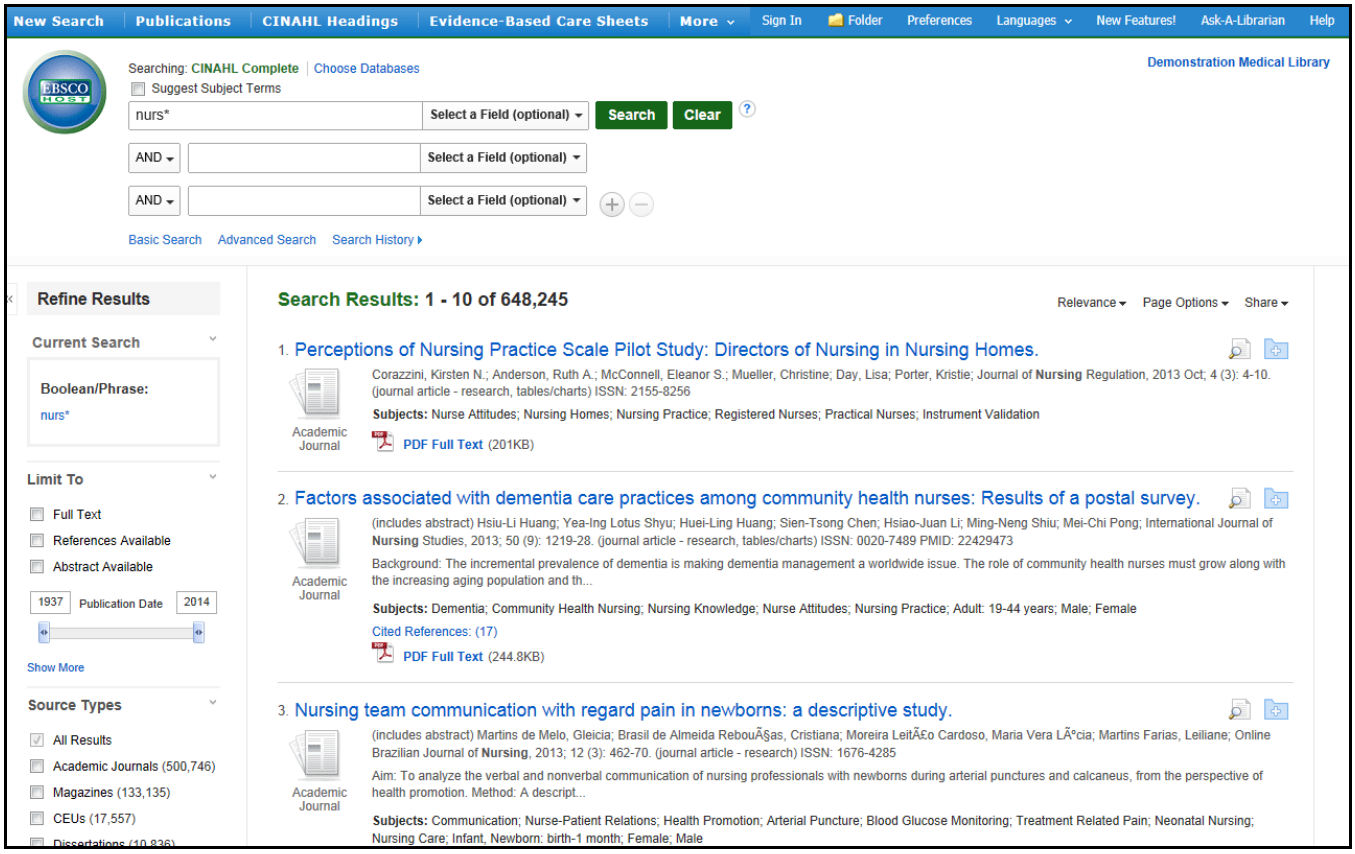
Note: *Neither the wildcard nor the truncation symbol can be used as the first character in a search term.*

- The **wildcard** is represented by a question mark **?.** To use the wildcard, enter the search terms and replace each unknown character with a **?**. EBSCO*host* will provide results containing variations of that character set, with the **?** replaced by a letter.

  For example, type **ne?t** to find all citations containing **neat, nest or next**. EBSCO*host* will not find **net** because the wildcard replaces a single character.

- **Truncation** is represented by an asterisk (*****). To use truncation, enter the root of a search term and replace the ending with an asterisk (*). EBSCO*host* will find all available forms of that word.

  For example, type **nurs*** to find the words **nurse, nurses** or **nursing.**



Proximity Search

A Proximity Search produces results with two or more terms that appear a specified number of words (or fewer) apart in the database(s). The proximity operator is composed of a letter (**N** or **W**) and a number (to specify the number of words), placed between search terms. It is most commonly used when searching full text articles.

- **Near Operator** (**N**) - **N5** will find a result if the terms are within five (5) words of each other, regardless of the order in which they appear.

  For example, type **kidney N5 failure** for results that contain **kidney failure**, as well as **failure of the kidneys.**

- **Within Operator** (**W**) - **W8** will find a result if the terms are within eight (8) words of each other, in the exact order entered.

  For example, type **kidney W8 failure** for results that contain **kidney failure**, but not **failure of the kidneys.**

Grouping Terms Together Using Parentheses

Parentheses can be used to control a search query. Without parentheses, a search is executed from left to right. However, words enclosed in parentheses are searched first.

Why is this important? Parentheses allow you to define the way the search will be executed. The left phrase in parentheses is searched first; then, based upon those results, the second phrase in parentheses is searched.

Generalized Search: heart or lung and blood or oxygen

Focused Search: (heart or lung) and (blood or oxygen)

In the first example, the search will retrieve results on **heart**, as well as references to the terms **lung** and **blood**, and everything on **oxygen**.

In the second example, parentheses control the query to only find articles about **heart** or **lung** that reference **blood** or **oxygen**.

Command Line Searching

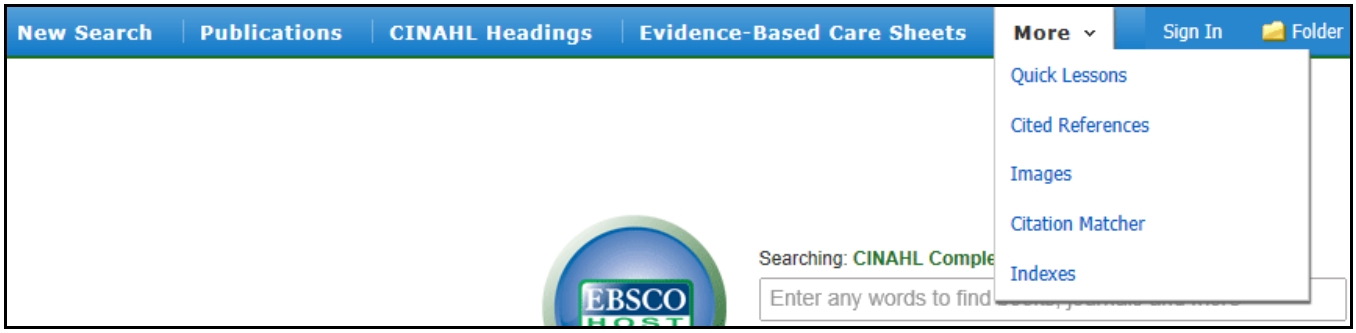
Command Line Searching can be used to conduct searches on either the Basic or Advanced Search Screen. Manually entering Boolean expressions and field codes in the search field will produce the same results as using the drop-down lists to build a search.

For example, typing **AU Sullivan** will produce results that include **Sullivan** in the article's **Author** citation field. Typing **AU Sullivan and JN Health Bulletin** will produce results that include **Sullivan** in the **Author** citation field only if they are from the journal **Health Bulletin**.

The **Explode** feature for subject terms can be included in a command line search, using the desired CINAHL Headings field code headings such as **MH**, followed by the search term, then a **+**. For a list of searchable field codes, click the *Database Help* icon to the right of the Database name. **Subheadings** can also be searched enter the **CINAHL Headings Heading** followed by /subheading two letter acronym/subheading two letter acronym. **MH Heart Disease+/dt/dh/pc** etc. **Free floating subheadings** can be searched use the CINAHL Headings Heading Field code followed by the two letter acronym for the subheading. **MW ae**

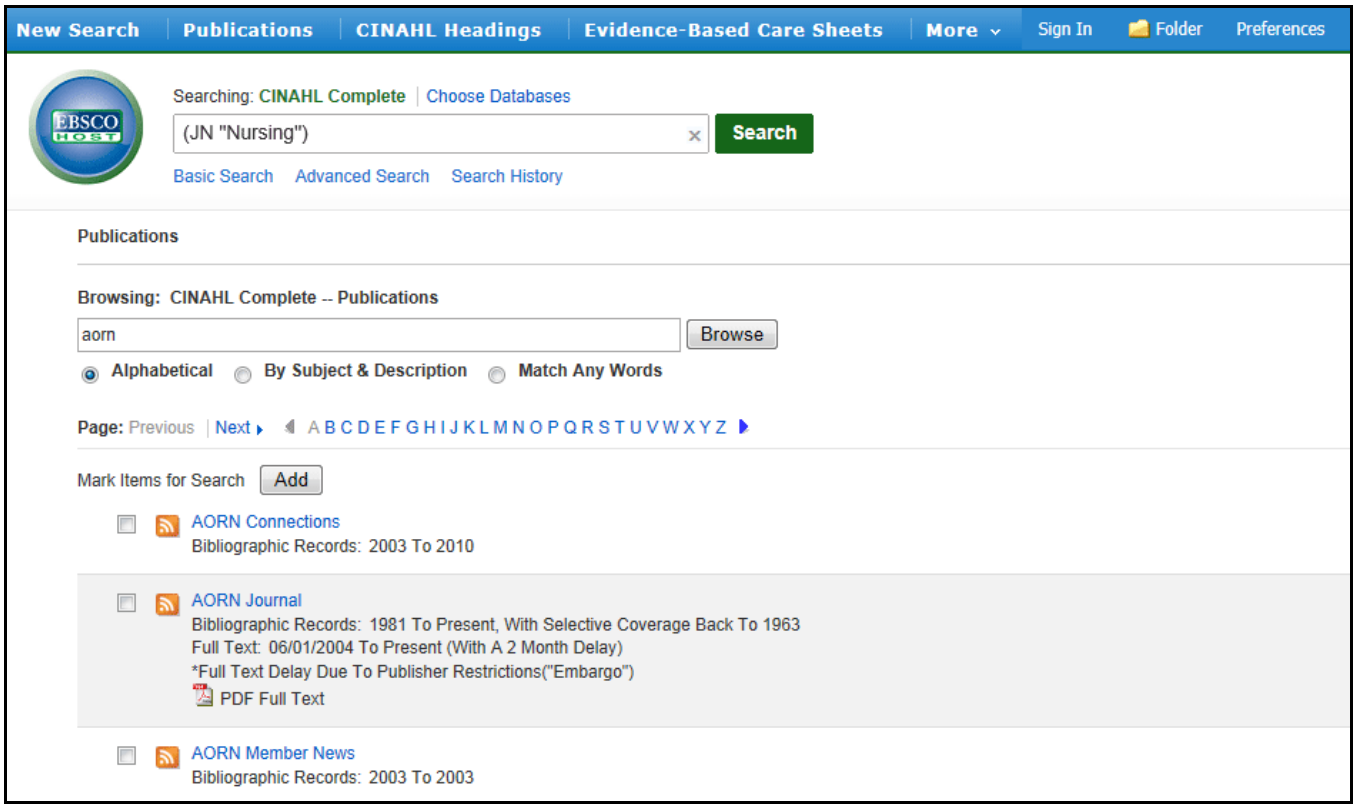
Toolbar Options

As an alternative to keyword searching, EBSCO*host*® offers the capability to search a database by browsing a list of Publications, CINAHL Headings and Indexes.



Searching by Publication

The Publications Authority File lists the publications indexed alphabetically. You can browse a list of publications or perform a search on several publications in a specific database.



To browse the Publications Authority File:

1. Click the **Publications** toolbar button. The Publications Authority File appears, with the beginning of the list displayed.
2. From the Publications screen, enter your search term(s) in the **Browse for** field. You can enter all or part of a publication name, for example, **Pediatrics**.

3. Select a search type by clicking the radio button next to:
    - **Alphabetical** – Finds journals beginning with the letters you entered. Results are displayed in alphabetical order.
    - **Relevancy Ranked** – Display publication titles containing the term you entered.
4. Click **Browse** to view your terms as they appear in the Publications Authority File. A Result List is displayed.

Click on the name of the publication to view the journal title, journal title abbreviation, ISSN and NLM Journal ID.

Place a check mark next to the title and click **Search** to view all articles from that publication.

To search for several publications at the same time:

1. With the Publications Result List displayed, select the title of the first journal by placing a check mark in the box to the left of the title.
2. Click on the ADD button
3. Type the name of the second publication in the **Browse for** field.
4. Click **Browse.**
5. Select the second title by placing a check mark in the box to the left of the title.
6. Click on the ADD button.
7. When all titles have been selected click on SEARCH DATABASE at top of screen.

Searching CINAHL Headings

CINAHL Subject Headings are unique to the CINAHL database. Each bibliographic reference in CINAHL is associated with a set of CINAHL Headings terms that are assigned to describe the content of an article. There are over 12,714 subject headings in CINAHL Headings, as well as thousands of cross-references that assist in finding the most appropriate CINAHL subject heading. CINAHL Headings terms are arranged in a hierarchy, or "tree structure," that permits searching at various levels of detail, from the most general to more narrow levels to find the most precise terms. CINAHL Headings records include indexing annotations, tree numbers, scope notes, entry vocabulary, history notes and allowable subheadings. CINAHL Headings can be exploded to retrieve all references indexed to the term, as well as all references indexed to any narrower term(s). Searches can be limited to Major Headings, where CINAHL Headings indicate the main focus of an article. Searches can also be qualified with specific subheadings to increase precision.

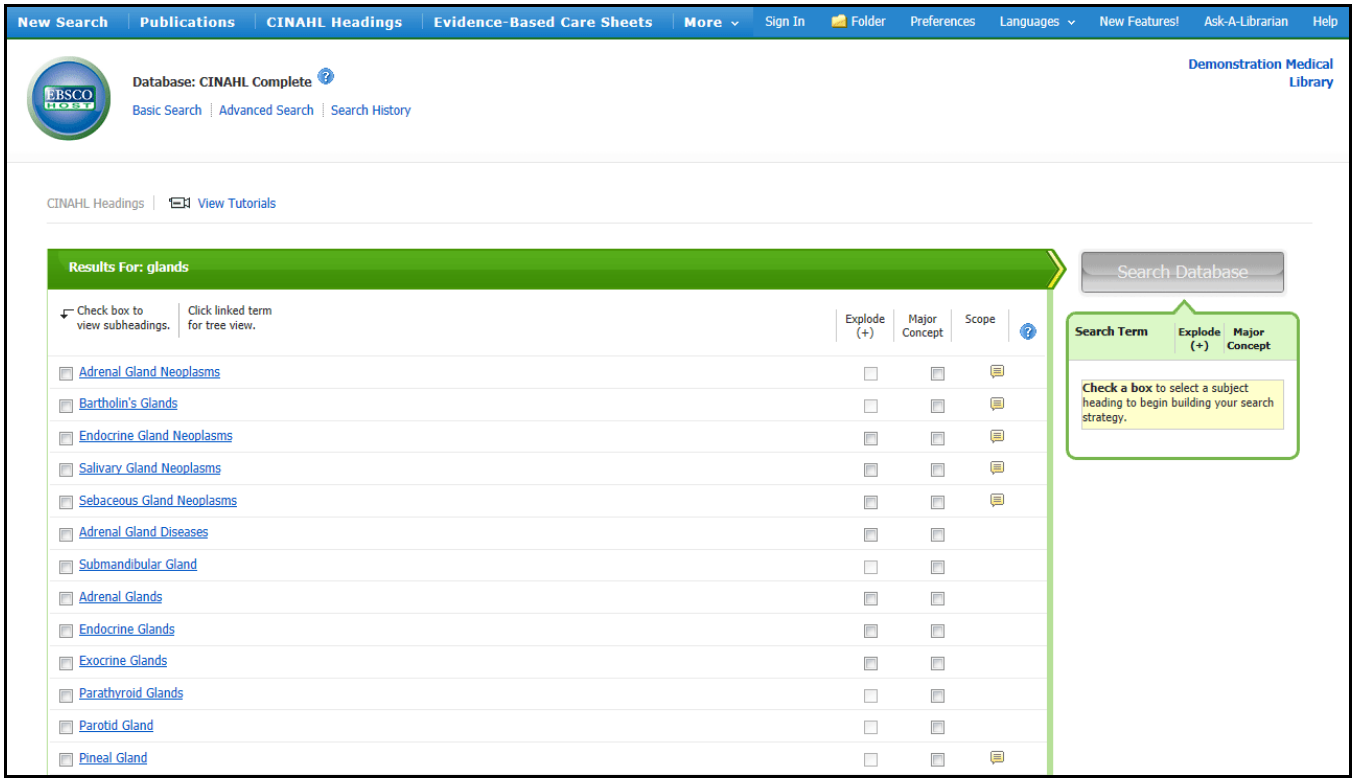
To browse CINAHL Headings:

To browse a list of subject headings available in the database, click the **CINAHL Headings** button on the top toolbar. A new thesaurus-specific Browse Screen is displayed.

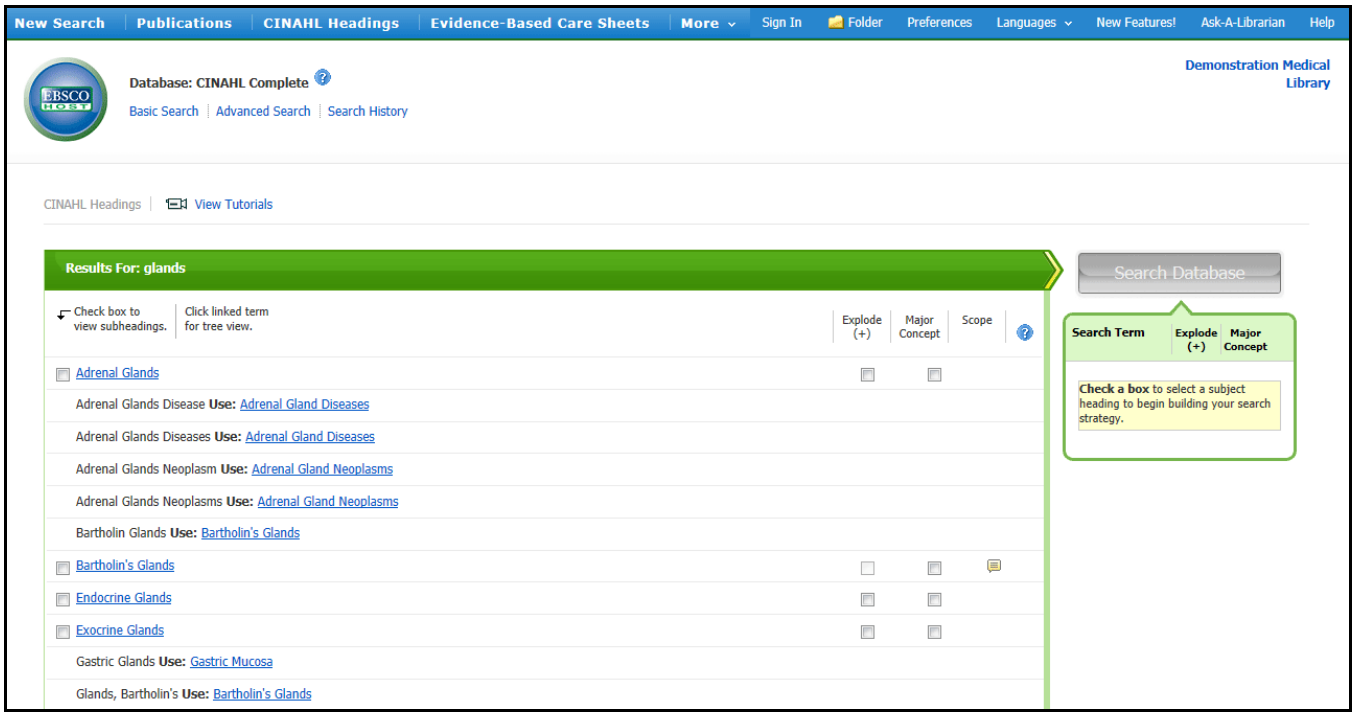
Enter search terms in the **Browse for** field. Select either the **Term Begins With**, **Term Contains** or **Relevancy Ranked** radio button and click **Browse**. A list of headings is displayed. As you select headings, mark **Explode** or **Major Concept**.

To display a list of results that match your search terms, click **Search Database**.

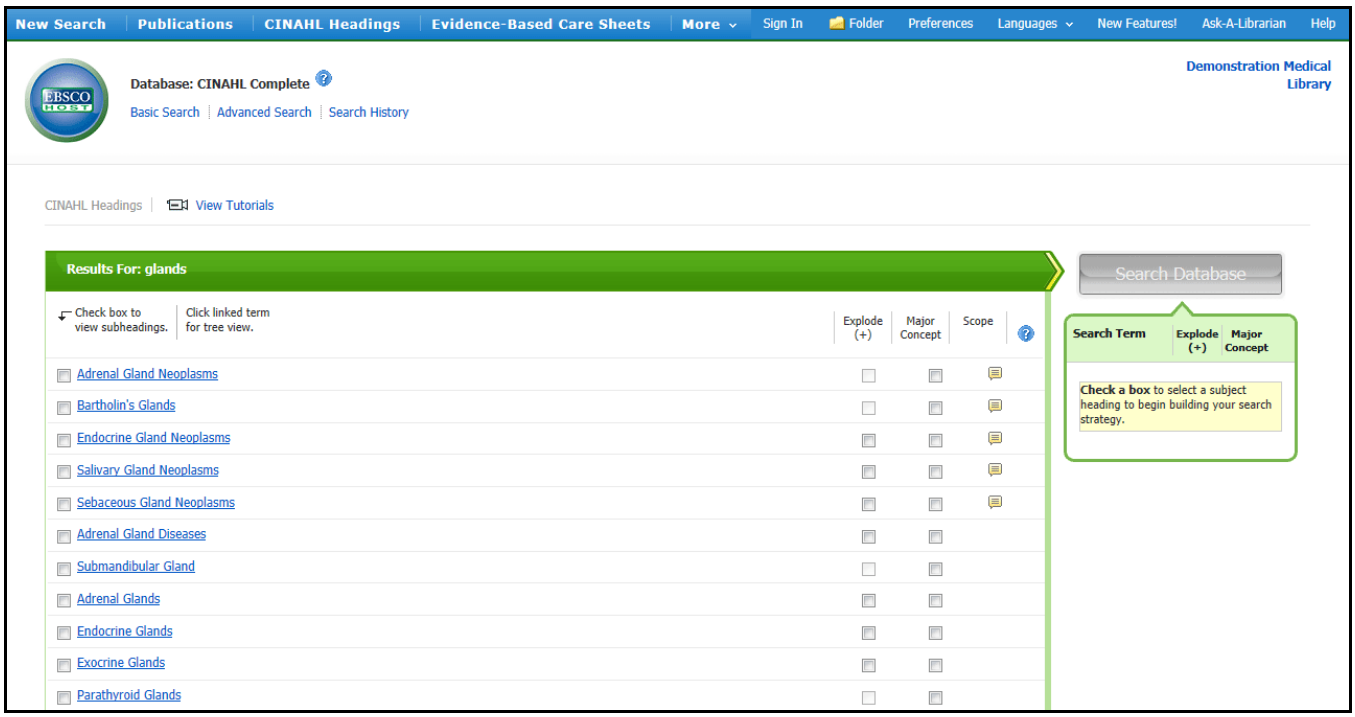
- **Term Begins With** – Enter a term in the **Browse for** field and choose **Term Begins With.** An alphabetical list is displayed.



- **Term Contains** – Enter a term in the **Browse for** field and choose **Term Contains.** The search term appears first, followed by terms that contain the word in alphabetical order.



- **Relevancy Ranked** – Enter a term in the **Browse for** field and choose **Relevancy Ranked.** The exact match for the term appears first in the list, followed by the relevancy ranked list.



Citation Matcher

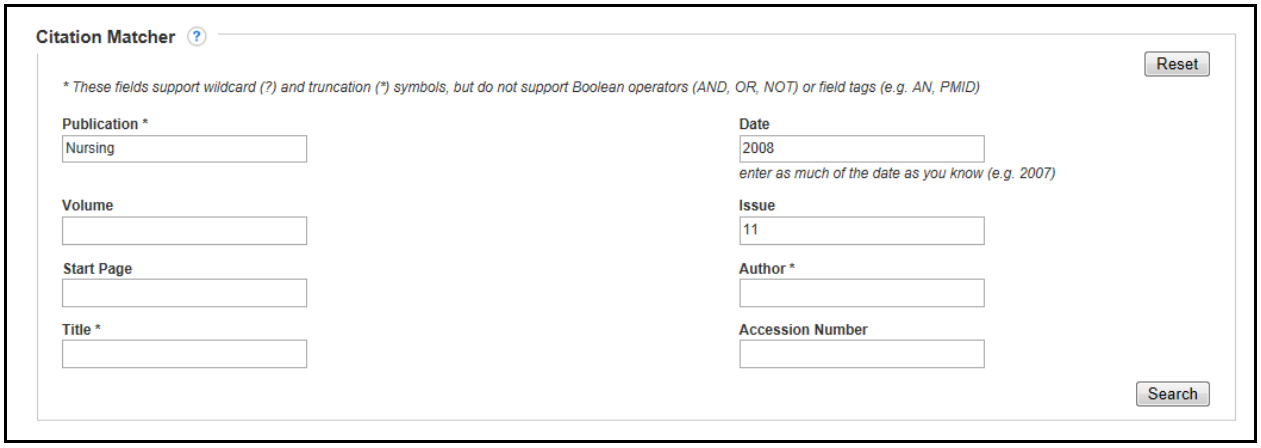
If available for your selected database, you can access the Citation Matcher search screen to search for article citations for which you have incorrect or incomplete information.

To use the Citation Matcher search screen:

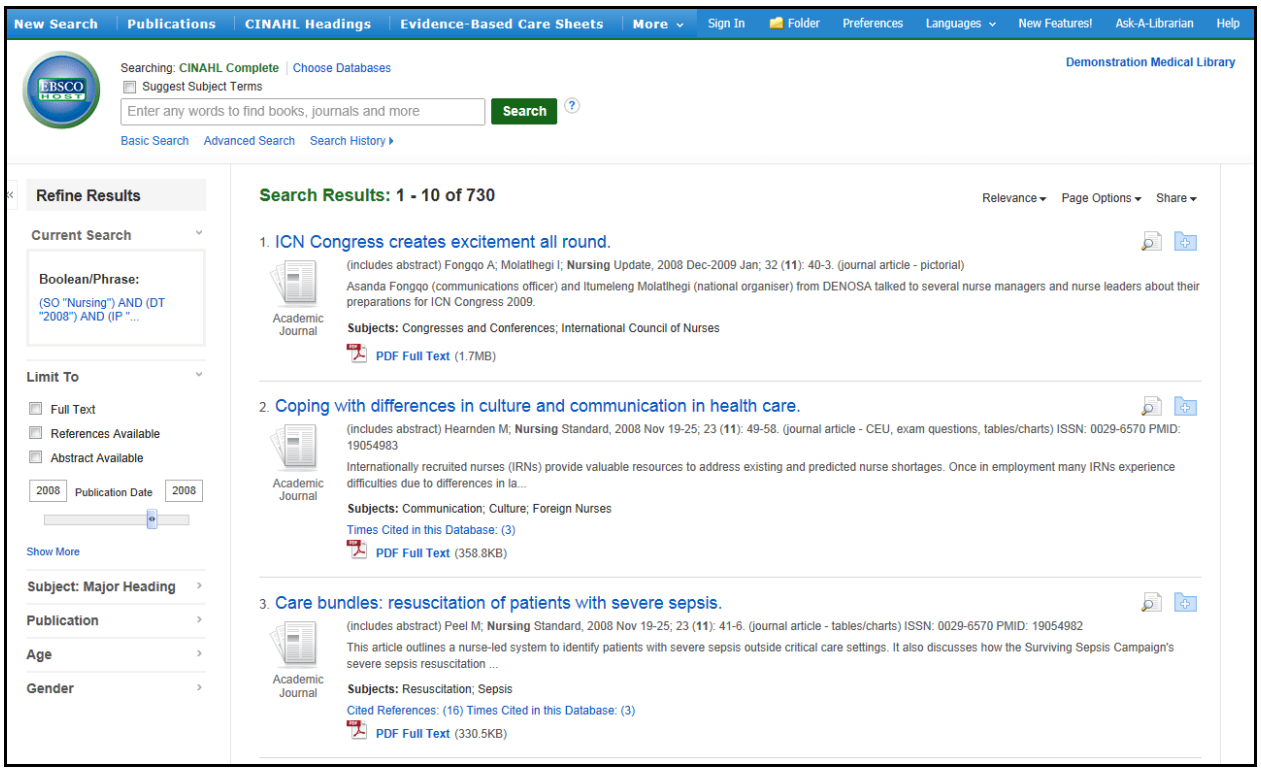
1. From any search screen, click on Citation Matcher in the top toolbar.

   Note: Depending on the database being searched, this may also appear under **More** in the toolbar.

2. On the Citation Matcher search screen, enter as much information as you have into the fields provided (Publication, Volume, Author, Title, etc.) and click **Search**.



3. A result list will be displayed that matches the information you provided in the Citation Match fields. Browse the result list to locate the citation you are searching for.

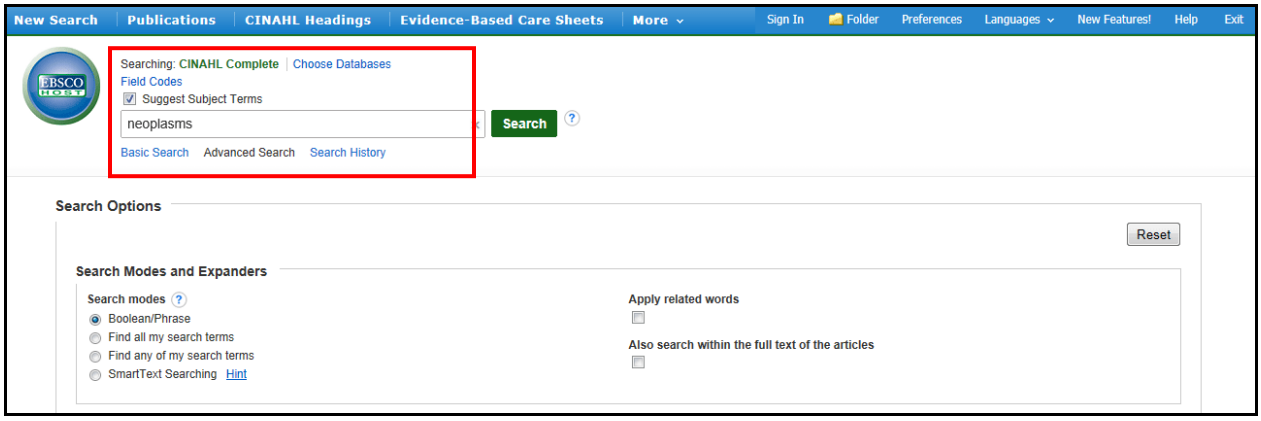


CINAHL/MeSH Headings

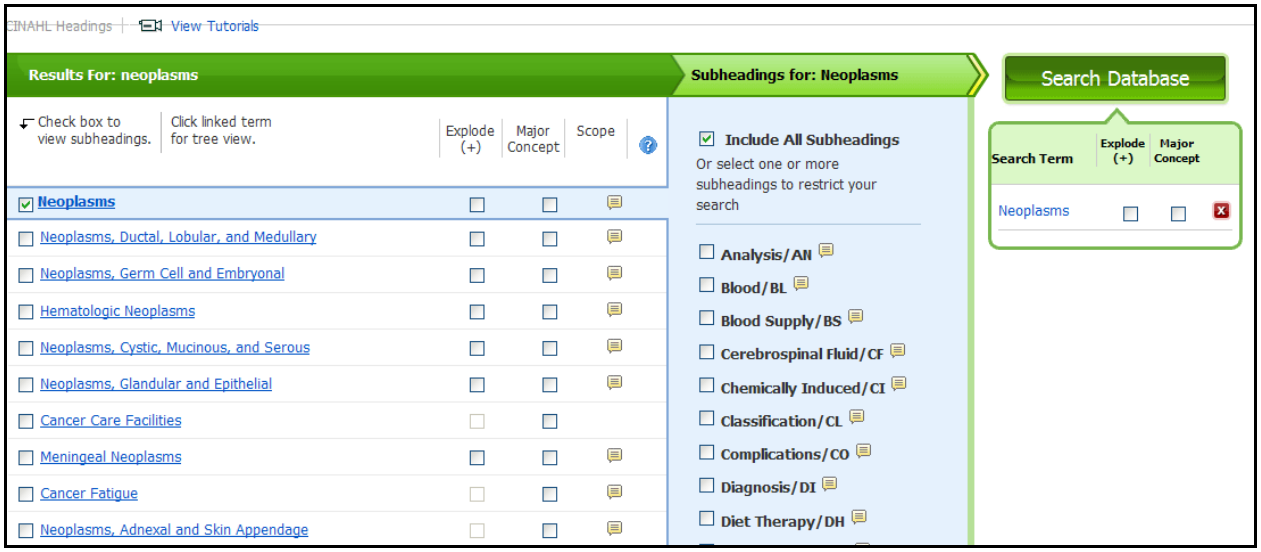
To use CINAHL/MeSH headings:

1. Enter your search terms in the **Find** field, check the **Suggest Subject Terms** box and click **Search**.

   Note: You can also browse CINAHL or MeSH Headings by clicking the link in the top toolbar.

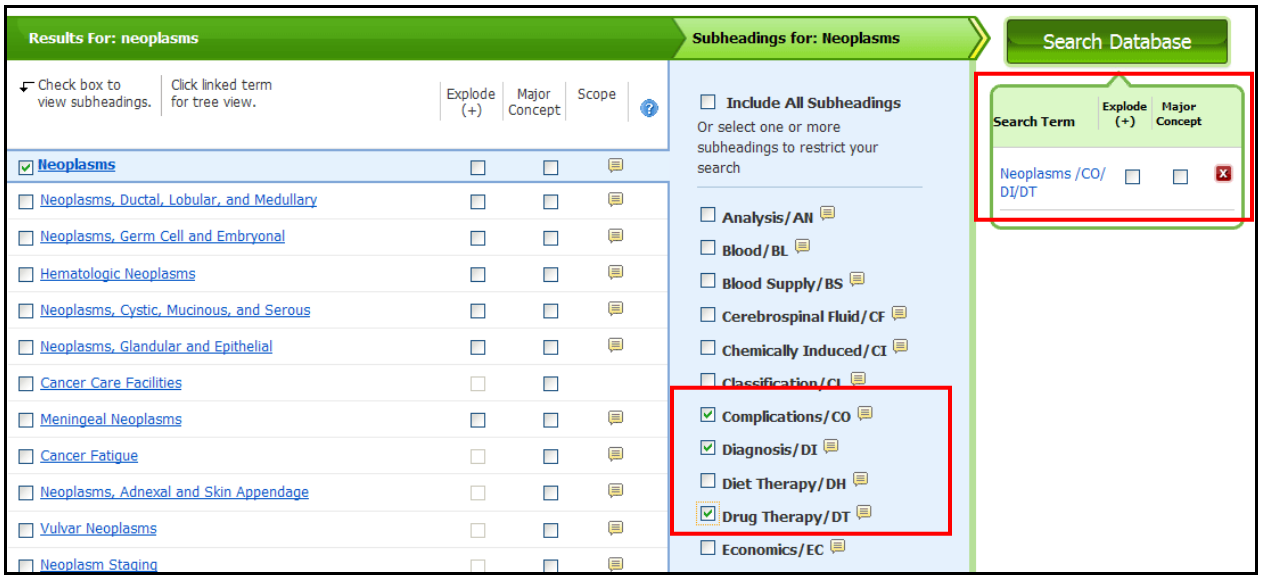


2. A result list of related terms is displayed. Check the box for a subject heading to view available subheadings.

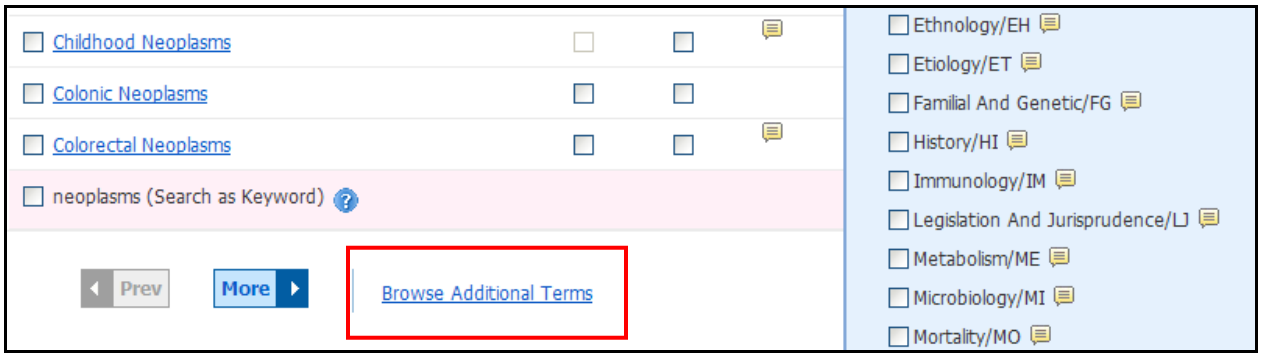


3. Check boxes of desired subheadings to add them to your search.

   Terms are added to the **Search Term Builder** box on the right.

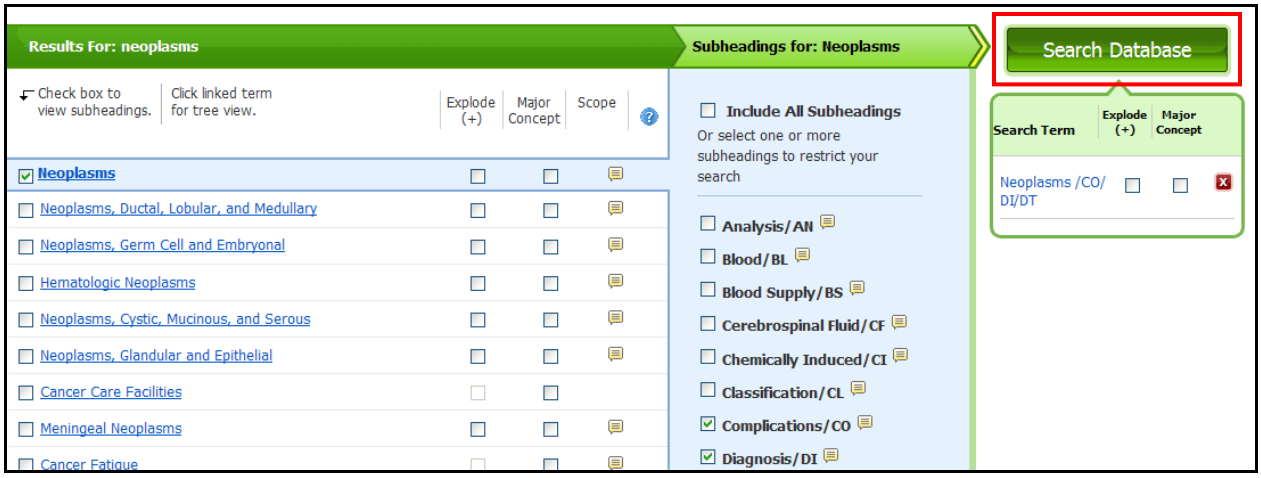


4. Click **Browse Additional Terms** to add more headings to your search

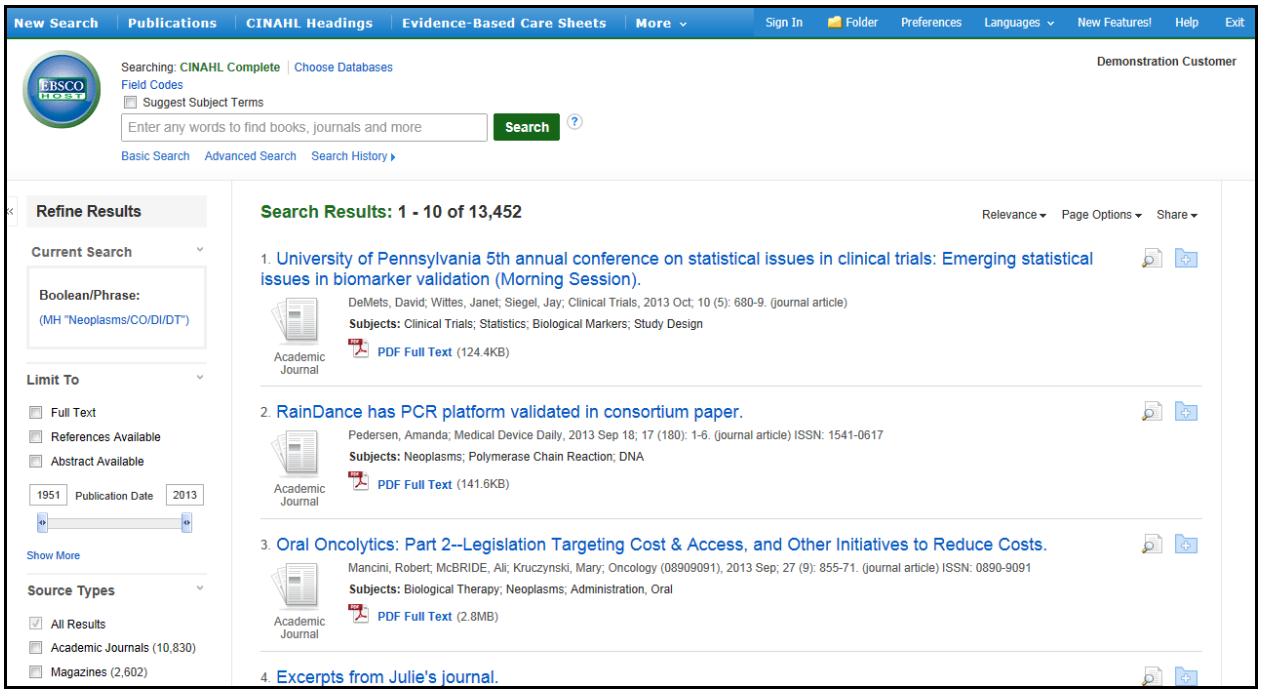


- OR -

Click **Search Database** to execute the search.



5. A result list is displayed.



Using Explode and Major Concept

Explode

When you **Explode** a term, you create a search query that "explodes" the subject heading. The headings are exploded to retrieve all references indexed to that term as well as all references indexed to any narrower subject terms.

In a database with a tree, such as *MeSH* or *CINAHL Headings*, exploding retrieves all documents containing any of the subject terms below the term you selected. In other databases, exploding retrieves all documents containing the selected term, as well as any of its first level of narrower terms. If a plus sign (+) appears next to a narrower or related term, there are narrower terms below it.

Major Concept

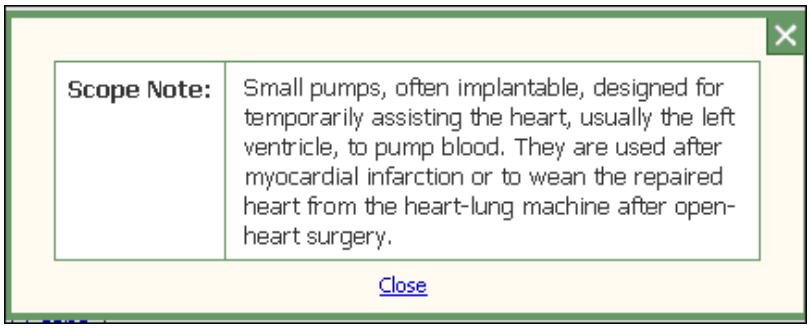
When you select **Major Concept** for a term, you create a search query that finds only records for which the subject heading is a major point of the article. Searches are limited with specific qualifiers (subheadings) to improve the precision of the search, and limited to major subject headings indicate the main concept of an article.

Combining Explode and Major Concept

If you select both **Explode** and **Major Concept**, you retrieve all references indexed to your term (and its narrower terms) and all articles for which the subject heading is a major point of the article.

Scope Notes

Click on the **Scope** link and view the entire Scope Note.



Term Begins With

If you browse the MeSH thesaurus and enter “acids” in the **Browse for** field and select **Term Begins With**, the list displays the terms in alphabetical order:

Acids
Acids, 2,5-Dihydroxybenzoic **Use:** Gentisates
Acids, 2-Butenoic **Use**: Crotonic Acids
Acids, 4-Hydroxybenzoic **Use:** Parabens
Acids, Acetic **Use:** Acetic Acids
Acids, Acyclic
…

Term Contains

If you browse the MeSH thesaurus and enter “acids” in the **Browse for** field and select **Term Contains**, the term searched for appears first followed by a list of terms displayed in alphabetical order:

Acids
2 Butenoic Acids **Use:** Crotonic Acids
2,5 Dihydroxybenzoic Acids **Use:** Gentisates
2,5-Dihydroxybenzoic Acids **Use:** Gentisates
2-Butenoic Acids **Use:** Crotonic Acids
4 Hydroxybenzoic Acids **Use:** Parabens
4-Hydroxybenzoic Acids **Use:** Parabens
…

Relevancy Ranked

If you browse the MeSH thesaurus and enter “acids” in the **Browse for** field and selected **Relevancy Ranked**, the exact match for the term appears first followed by a list of terms displayed in order of relevance.

Acids
Alpha-Linolenic Acid
Amino Acid Transport Systems, Acidic
Aspartic Acid
Deoxycholic Acid
Linolenic Acid
...

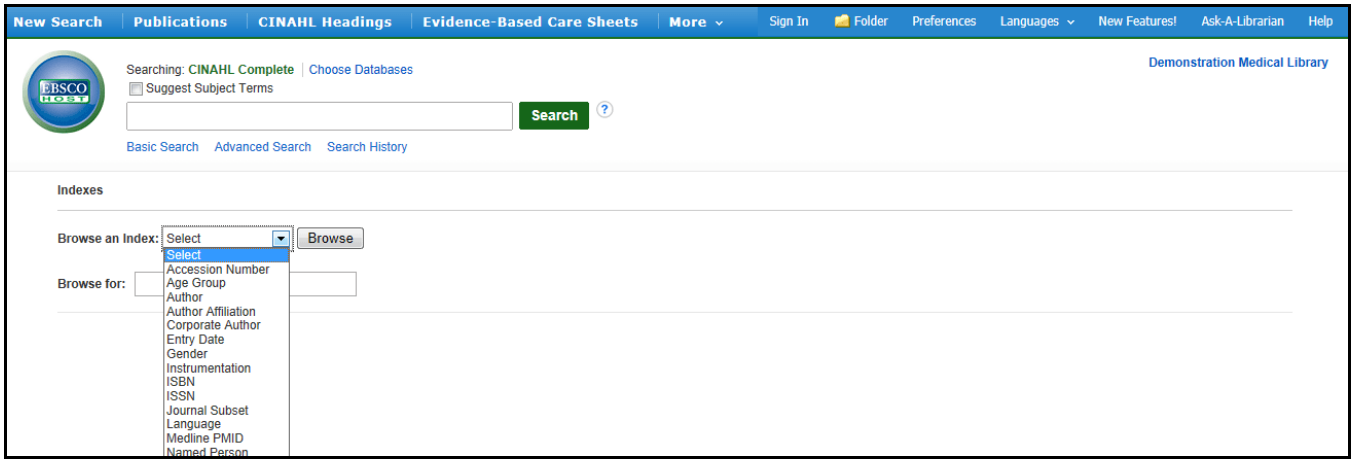
Searching by Indexes

Browse a list of indexes to view the database's citation fields.

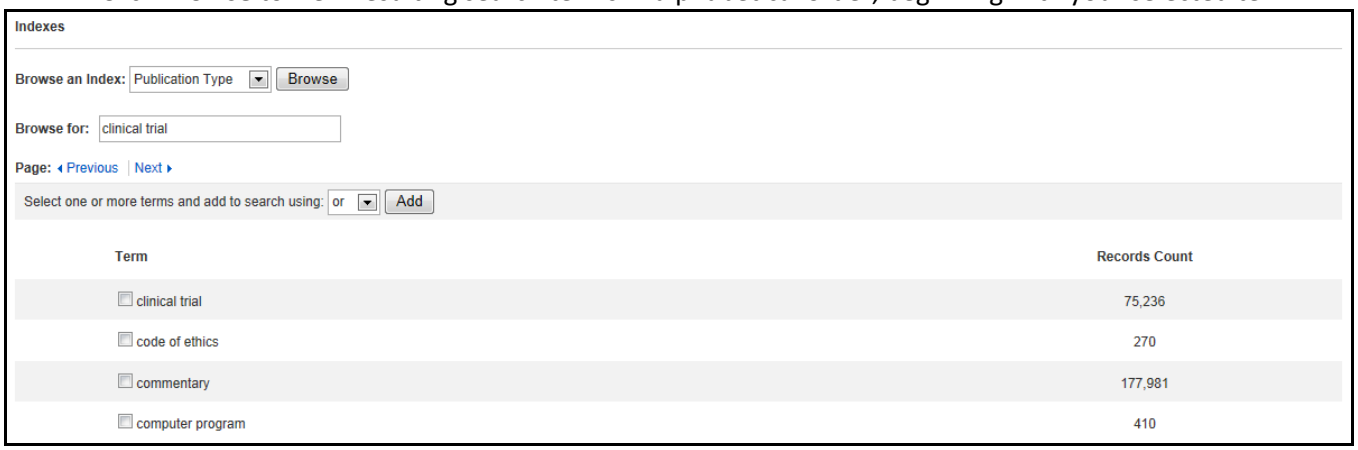
Note: *Unless otherwise specified by your library administrator, Index Browse is only available from the Advanced Search Screen.*

To search by Indexes:

1. Click the **Indexes** sub-toolbar link.
2. Choose the field you would like to view from the drop-down list.



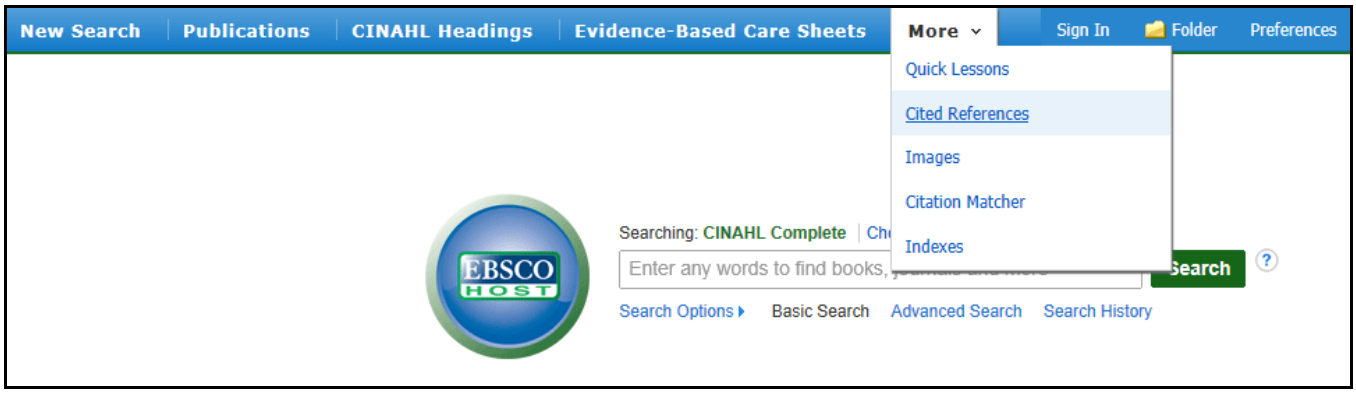
3. Enter search terms in the **Browse for** field.
4. Click **Browse** to view resulting search terms in alphabetical order, beginning with your selected term.



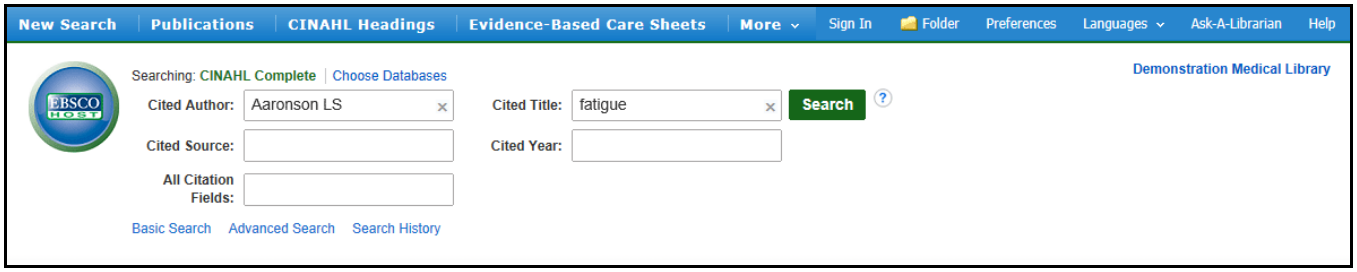
5. Click the box next to the term you want to select. Repeat steps 2-4 to add more items to the **Browse for** field.
6. Click **Search** to view the results.

Searching for Cited References

If you are searching a single database that supports "cited reference" searching, a **Cited References** link will display at the top of the EBSCO*host* screen. If you are searching multiple databases, you may be able search for cited references in the individual databases. The database names that support reference searching will appear in the drop-down list.

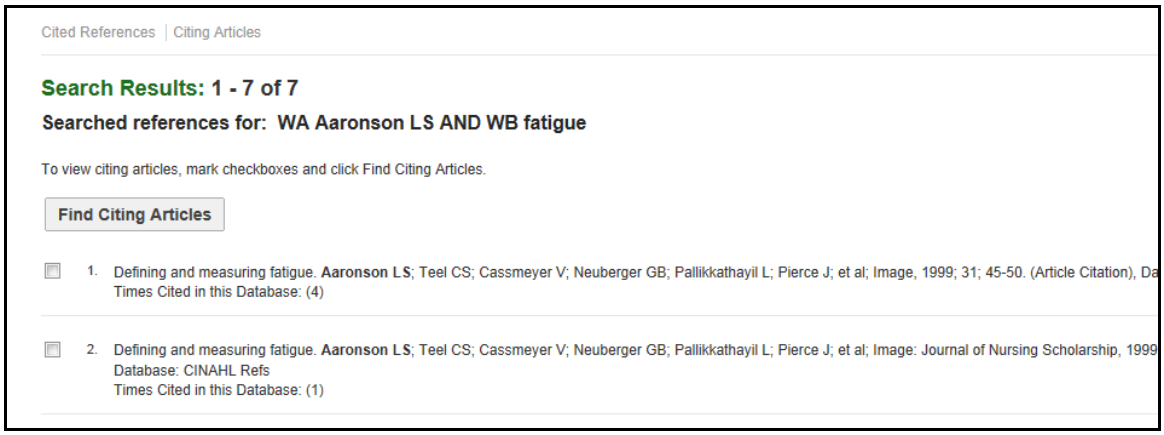


Enter search terms in the author, title, source, year or all fields.

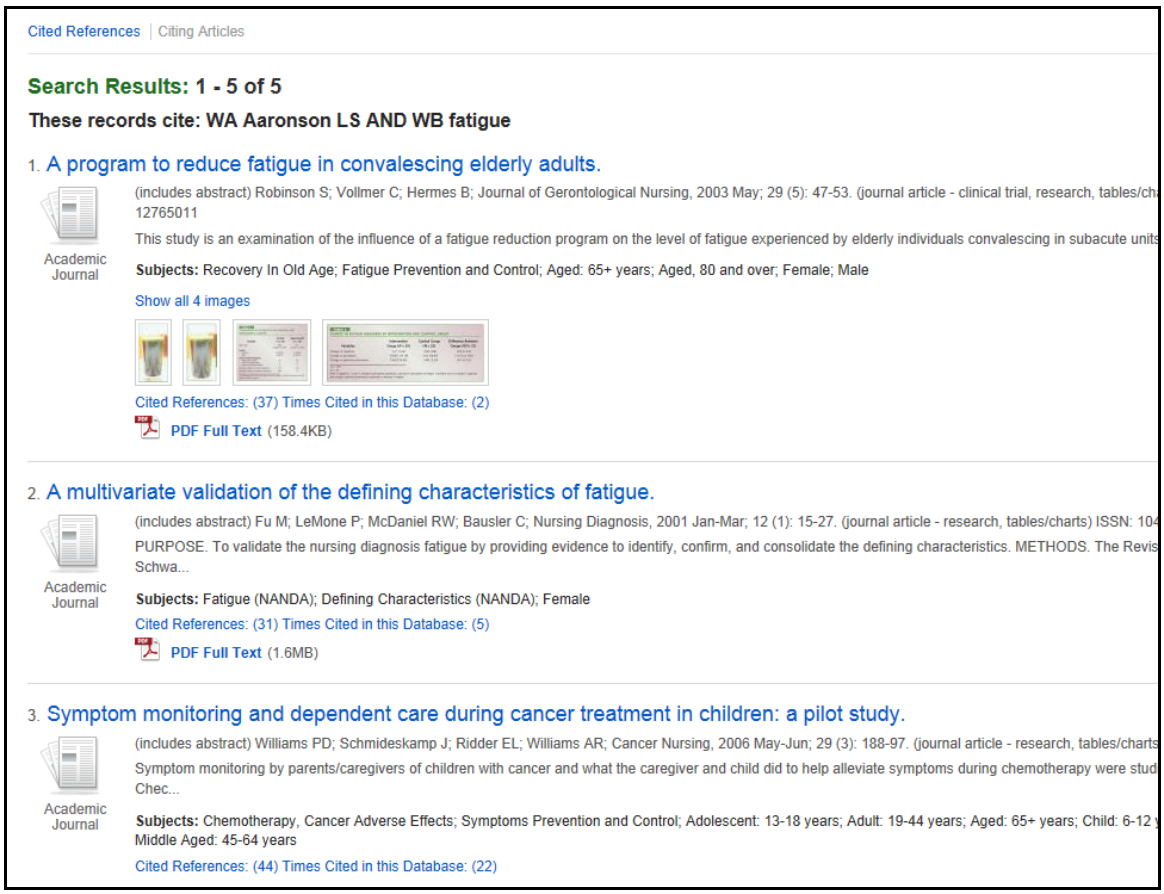


The results of a reference search are displayed below the Cited References search fields. The search fields remain available so you can edit your search terms or run a new search.

- **Cited References** - From the Cited References Search Screen, the Cited References Screen presents a list of citation records for the search terms you entered.
    - Articles with check boxes are cited by other articles. (See *Citing Articles* below)
    - Articles without check boxes have not been cited by other articles.



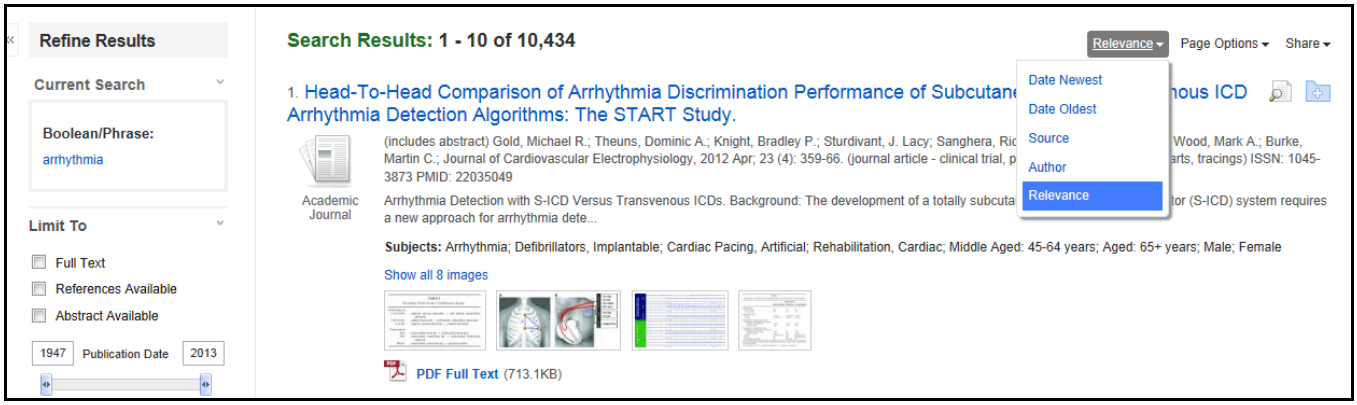
- **Citing Articles** - From the Cited References sub-tab, you can mark check boxes, click **Find Citing Articles**, and retrieve a list of Citing Articles.



Result List Features

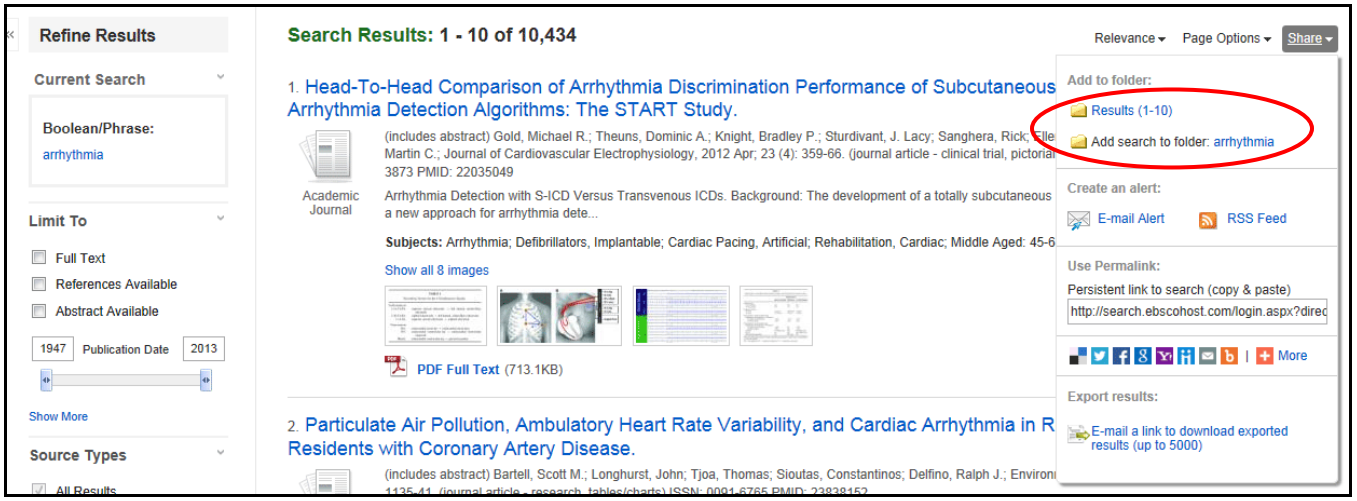
The Result List displays the search results in reverse chronological order and the total number of results above and below them, on the left side. You can sort the results by Date, Source, Author, or Relevance using the **Sort by:** drop-down list.

- Navigation arrows allow you to access the next or previous page of results. The numbers allow you to go directly to a specific page.
- **Linked Full Text** (when enabled) will bring you to the full text article, if available from alternate sources, e.g., other EBSCO*host* databases you subscribe to, EJS, or CrossRef.
- The **folder** allows you to add one or all results on the page to your folder.



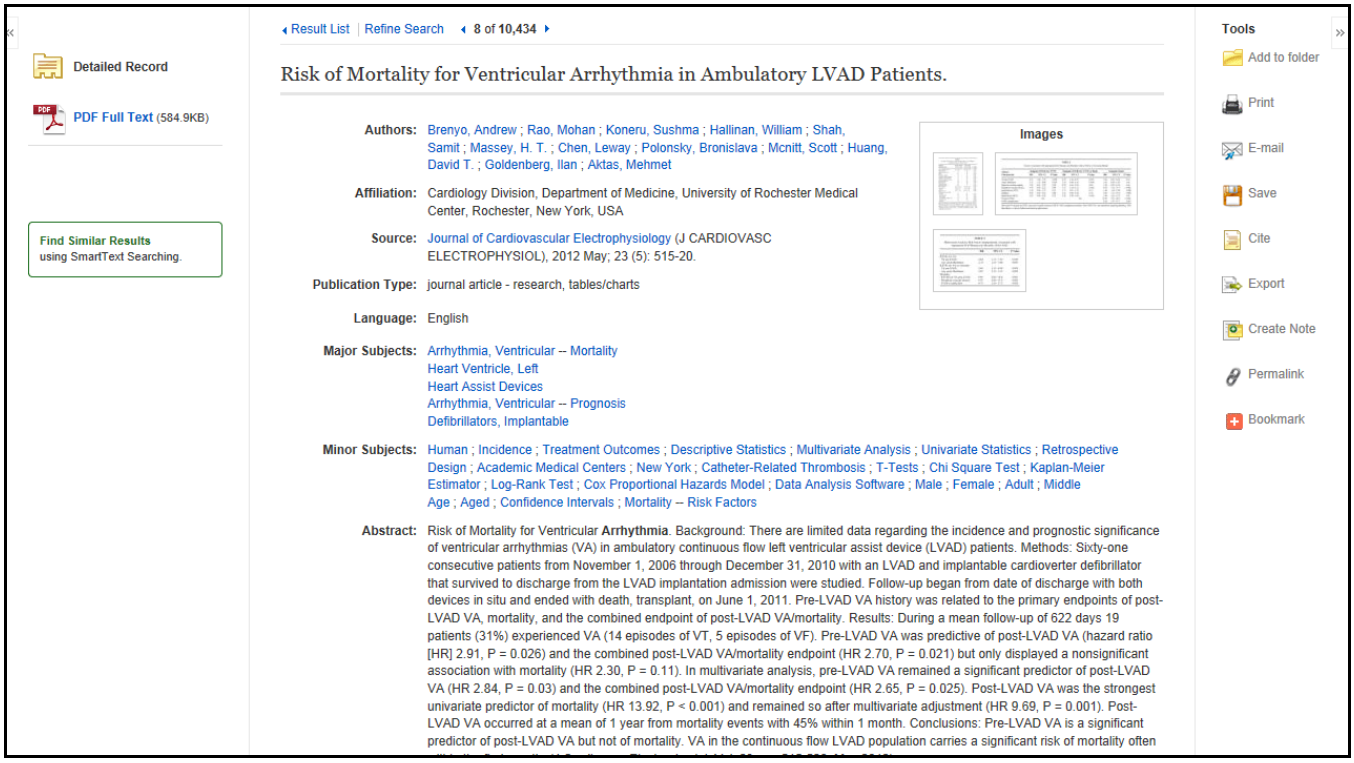
Persistent Link to Searches

Once a search has been performed, you can add a persistent link to a search to the folder. The link to a search can be e-mailed or saved and will allow you to conduct the search again by clicking on the link, or entering it in the address field. To add a link to your folder, click on the **Share** link and then click the hyperlinked terms to the right of **Add search to folder** in the resulting pop-up.



To view the persistent link to the current search on the screen, click the **Share** link. The search query is displayed in the **Permalink** box. Highlight the link text and copy using your browser's copy function. You can immediately paste the link into a web site, document or e-mail.

Detailed Citation Features



- **Arrows** – The arrows to the left and right of the record number allow you to navigate to the previous or next result.
- **Result List** – Clicking this link will return you to the Result List.
- **Refine Search** – Clicking this link allows you to apply limiters and expanders to your search.
- **Print/E-mail/Save/Cite/Export/Folder** – The tools on the right allow you to Print, E-mail, Save, or Cite the current result, Export your citations in a variety of bibliographic manager formats, add to the folder or access the folder. You can also Create a Note for the article, copy a Permalink, Bookmark the article, and when available, listen to HTML Full Text read out loud using Text-to-Speech, and translate the HTML Full Text from English into multiple languages.
- **Find Similar Results –** When this link appears, you can click the link to perform a search for articles using SmartText searching. A new Result List will display.

The following items may change, depending on the item selected:

The following table explains the contents of each field in a CINAHL record's detailed display (not all fields are listed in every record).

Field name	Description
Title	The title of the article, pamphlet, chapter or book.
Author(s)	Personal author(s) name entered in format last name followed by one or more initials.
Corporate Author(s)	Name(s) of the corporate author(s) if the document was not authored by individuals.
Affiliation(s)	Institutional affiliation and geographical location of the primary author.
Contributor(s)	Contributor name(s) in the format of last name followed by one or more initials.
Editor(s)	Editor name(s) in the format of last name followed by one or more initials.
Source	Source information includes the full journal title, journal title abbreviation, date of publication, volume/issue, pagination, and number of references when available.
Series Title	The title of the series or collection of work for books, pamphlets, and journals.
Original Study	This may include author(s), title, and source. Accession numbers may be added to each reference to indicate if original article is indexed in the database.
Commentary	Lists the bibliographic details of articles commenting on or responding to this article.
Publication Type	Identification terms that describe the article type such as Journal Article, Bibliography, Book, etc.
Language	The language of publication of an article.
Major Subjects	Major subject headings that describe the content of an article.
Minor Subjects	Minor subject headings that describe the content of an article; check tags are included in this field and represent age and population groups.
Keywords	Terms in Process which are being considered for inclusion in the CINAHL Subject Headings Thesaurus.
Abstract	An English-language synopsis, or author abstract of the source document.

CE Module	Links to CINAHL server containing information and review material specific to the course topic and the test.
PDF Image	Provides a link to the Full Page article visible through Adobe PDF Reader.
Search Strategy	Displays the suggested Boolean search strategy, including limiter settings.
Named Person	The named person (biographee) who is the subject of biographical information, an obituary, or an entire article.
Journal Subset	Subsets of broad journal and pamphlet categories as specified by CINAHL Plus.
Special Interest	Specific categories of special interest which describe the content of an article.
Legal Case	The name(s) of legal cases found in indexed materials.
Instrumentation	Statistical research instruments used in research studies; names of clinical assessment tools may also appear in this field.
Review	Bibliographic information including author, journal, date, etc. of reviews on the document.
ISBN	The International Standard Book Number (ISBN) for the book cited in the article.
ISSN	The International Standard Serial Number (ISSN) for the journal in which an article was published.
MEDLINE Info	This field contains information such as the MEDLINE PMID, NLM Serial ID and NLM UID.
CINAHL Document Delivery	URL of PDF journals available at the CINAHL Plus website.
Direct URL	This field contains a permanent link to a CINAHL Plus table that will forward the user to the specific article site.
Cochrane AN	Accession number assigned to the record in Cochrane Database of Systematic Reviews.
Document Number	Report number or UMI Order number.
Publisher info	May include extended source info for non-journal materials. Publisher name or Source agency, or Legal Case name. May also contain a publisher URL, a permanent link to a CINAHL Plus table that will send user to the journal or publisher homepage.

Literacy Level	Indicates the readability level of consumer documents in full text.
Grant Information	Contains funding information, including the institution(s) and grant number, if any.
Related Websites	Websites mentioned in the article; a brief description of the site may also be listed, for example, "http://www.webmd.com WebMD".
Note	Used in Journal Descriptions records for inactive titles to note historical details, e.g., for ceased publications, name changes, etc. Used in book records to give details about publisher history. Used in journal articles to indicate articles published in multiple journals. May also contain audiovisual and software details.
Entry Date	The issue (year and month) in which a document was added to the CINAHL Plus database in YYYYMM or YYYYMMDD format.
Revised Date	Indicates the date a record was revised in YYYYMMDD format.
Accession Number	A unique number assigned by CINAHL Plus to identify each document.

CINAHL Continuing Education Modules

Actively practicing nursing professionals are required to continue their education in order to remain licensed. Continuing Education (CE) requirements vary by employer and state.

CINAHL CEU modules are interactive educational modules that allow nurses to satisfy CE requirements online. They contain the latest topics on patient care and drug administration and are included in CINAHL at no additional charge. Each CEU module consists of course material, an interactive review, and a competency test with a certificate of completion.

CINAHL CEU modules are accessed through the CINAHL Plus databases from EBSCO Publishing.

Depending on the course, it can take from one to several hours to complete a CE course. Course materials may be read online or printed for study purposes. You cannot save a partially-completed course exam and return to it at a later time. To obtain the CE Units, you must take and pass the course's CE Module exam.

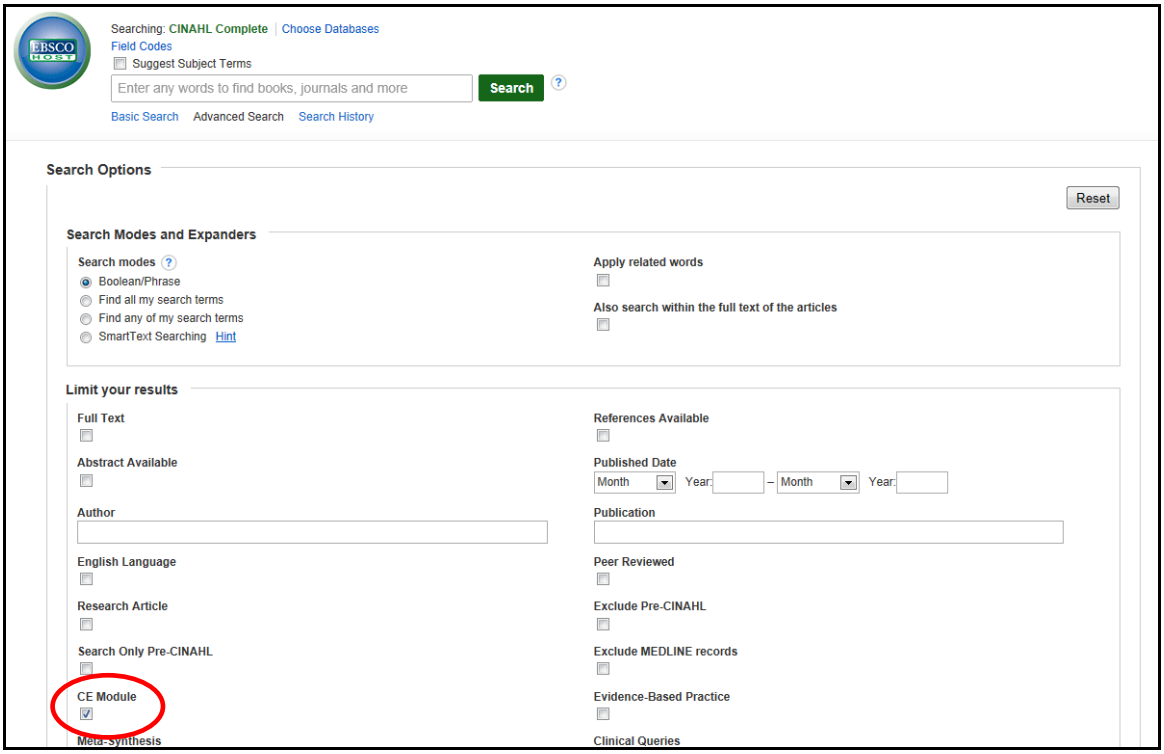
When the exam is passed, the system will provide you with a certificate of complete. In addition, if the "Nursing Educator" field in your user profile is populated with the email address of your nurse educator and you elect to notify your educator by selecting **Yes** in the user profile, then the system will automatically send an email and your certificate to your nurse educator when a module is successfully completed. Certificates are good for two full years from the date of completion. (Check with your state's governing body for specific information covering your area of practice.)

The taking of the exams and issuance of CEU credits is open to nurses and allied health professionals. Before taking the exam you will be prompted for your name and license information.

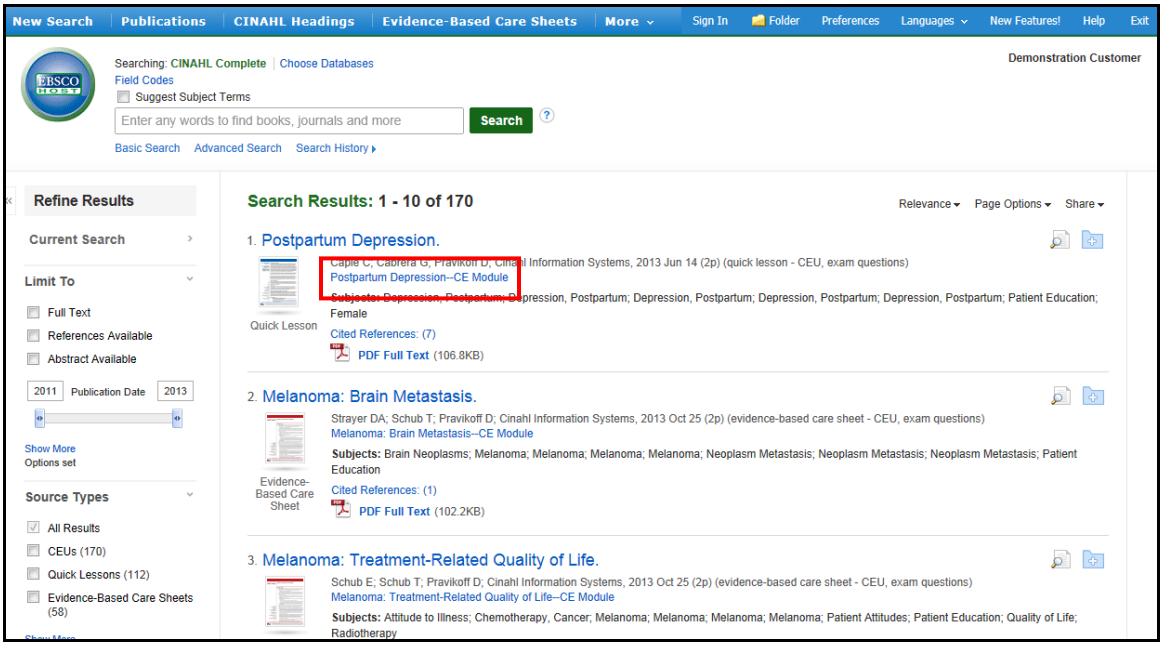
CINAHL Information Systems is accredited internationally by the International Association for Continuing Education and Training (IACET) and American Nurses Credentialing Center (ANCC).

HOW TO ACCESS AND USE CINAHL CEU MODULES

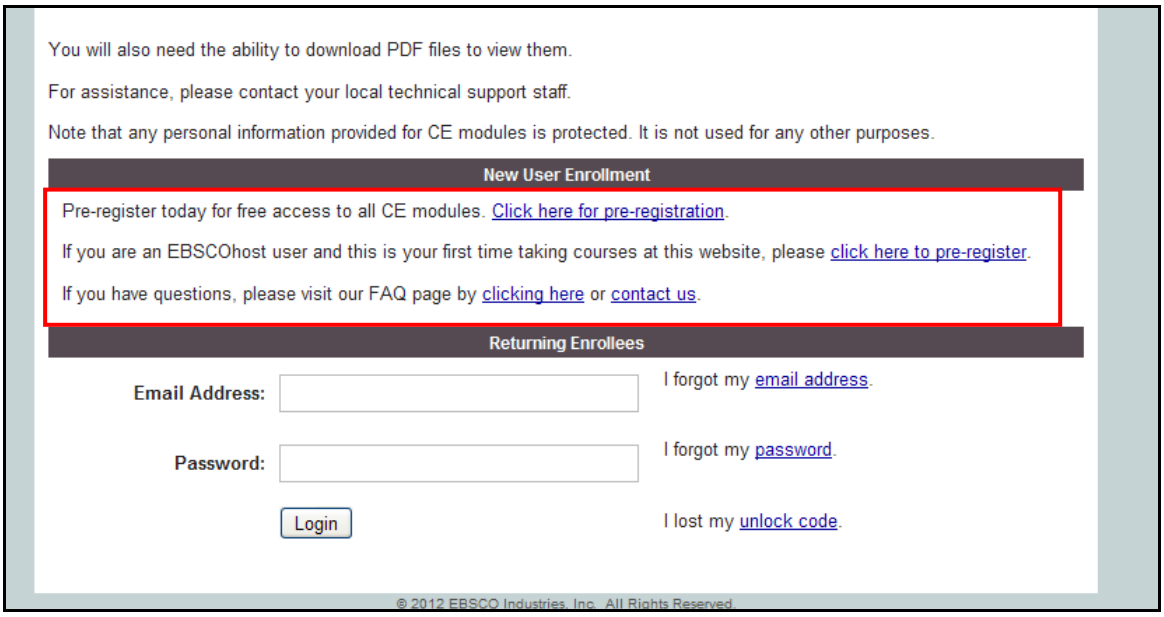
1. From the CINAHL Plus, CINAHL Plus with Full Text, or CINAHL Complete search screen, place a check in the box for **CE Module** and click **Search**.



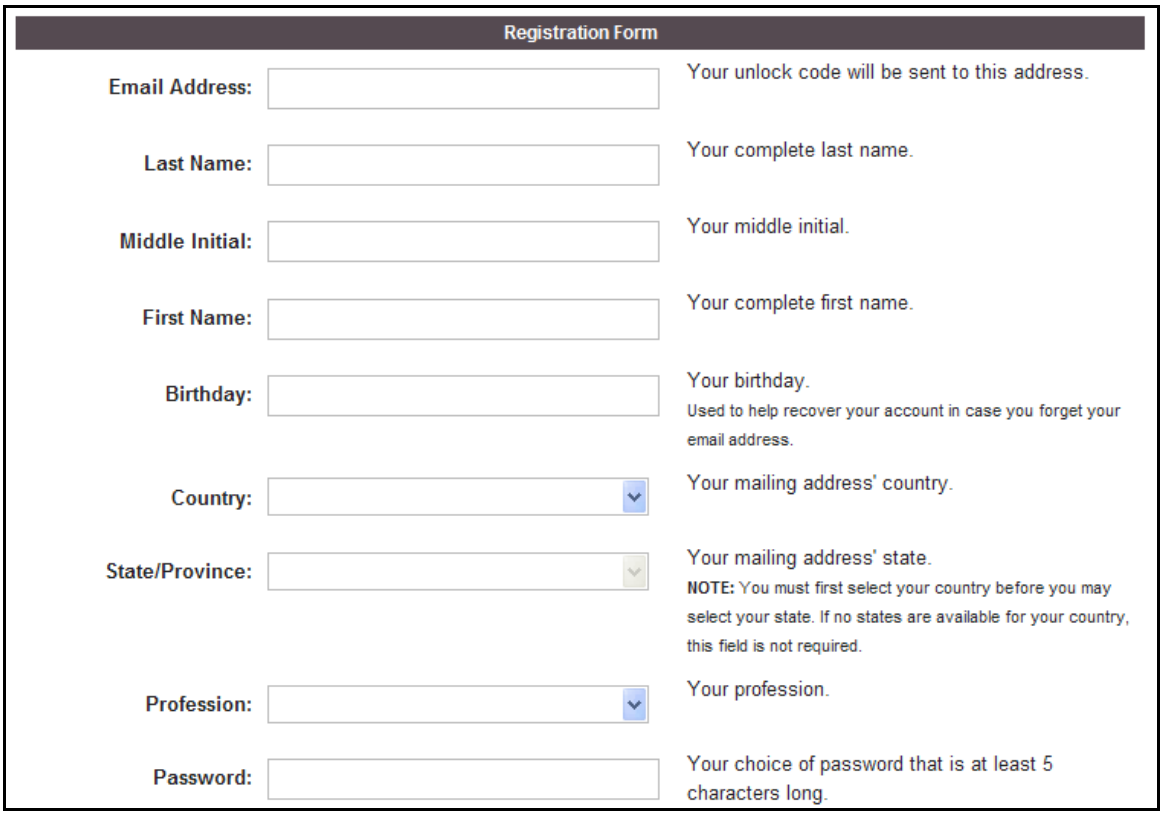
2. A result list of available CE Modules will be displayed. Click on the link to retrieve the CE Module you would like to study.



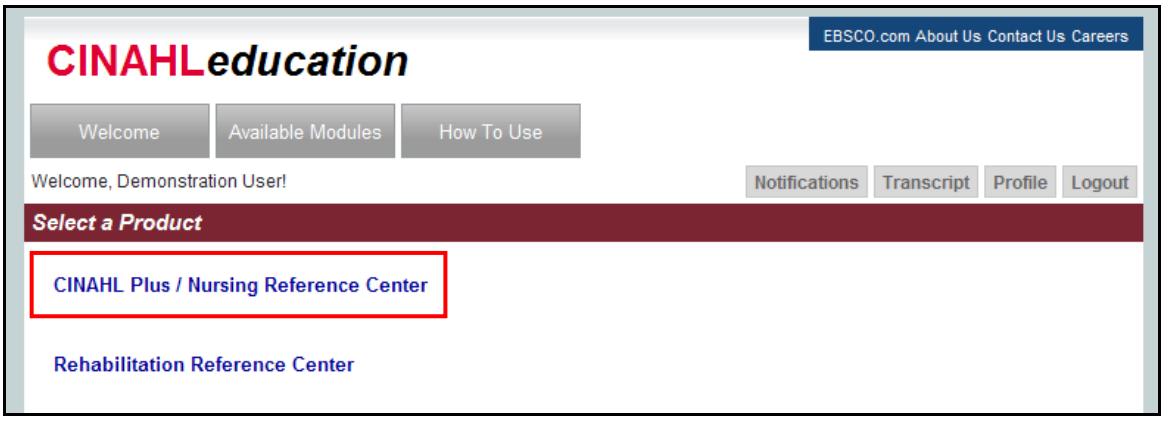
3. A new window will open. The first time you access a CINAHL CE Module you must set up an account by clicking on the **Pre-registration** link. For a page of available FAQs, click the FAQ link.



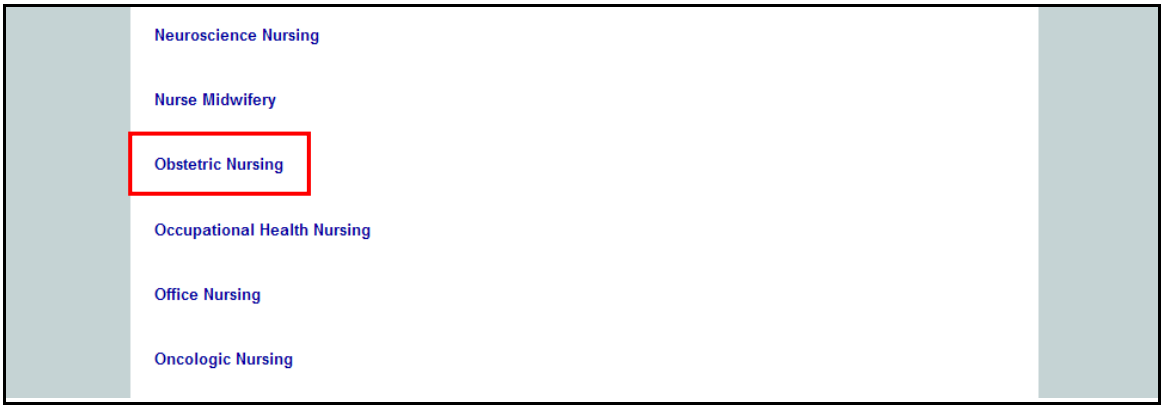
4. Fill out the Pre-Registration form in order to access the CE Modules. Note: You will receive an email with an 'unlock code' before you can enroll.



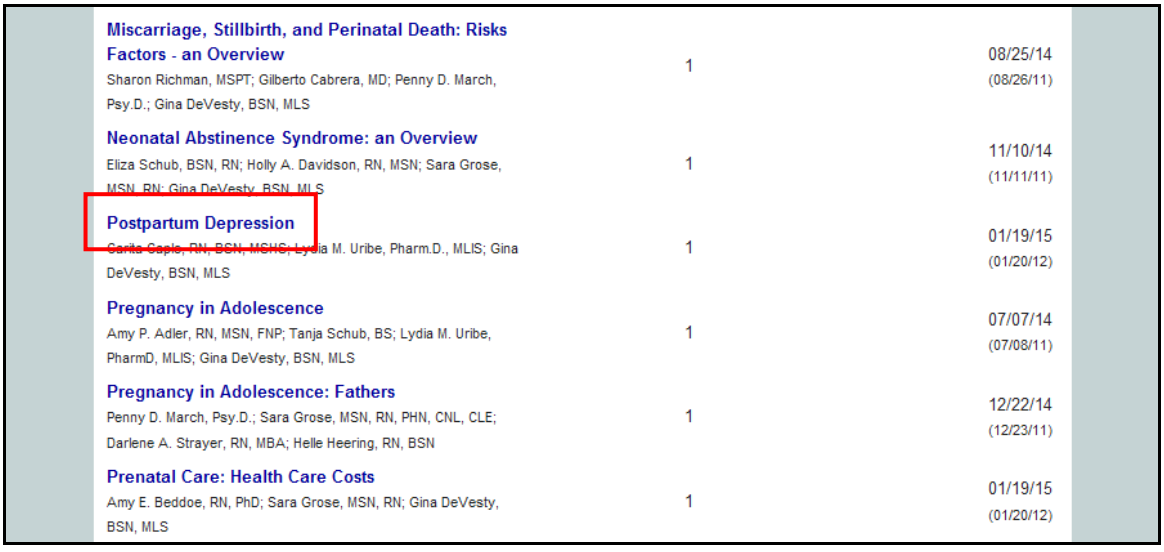
5. After enrolling with your emailed unlock code, select **CINAHL Plus/Nursing Reference Center**.



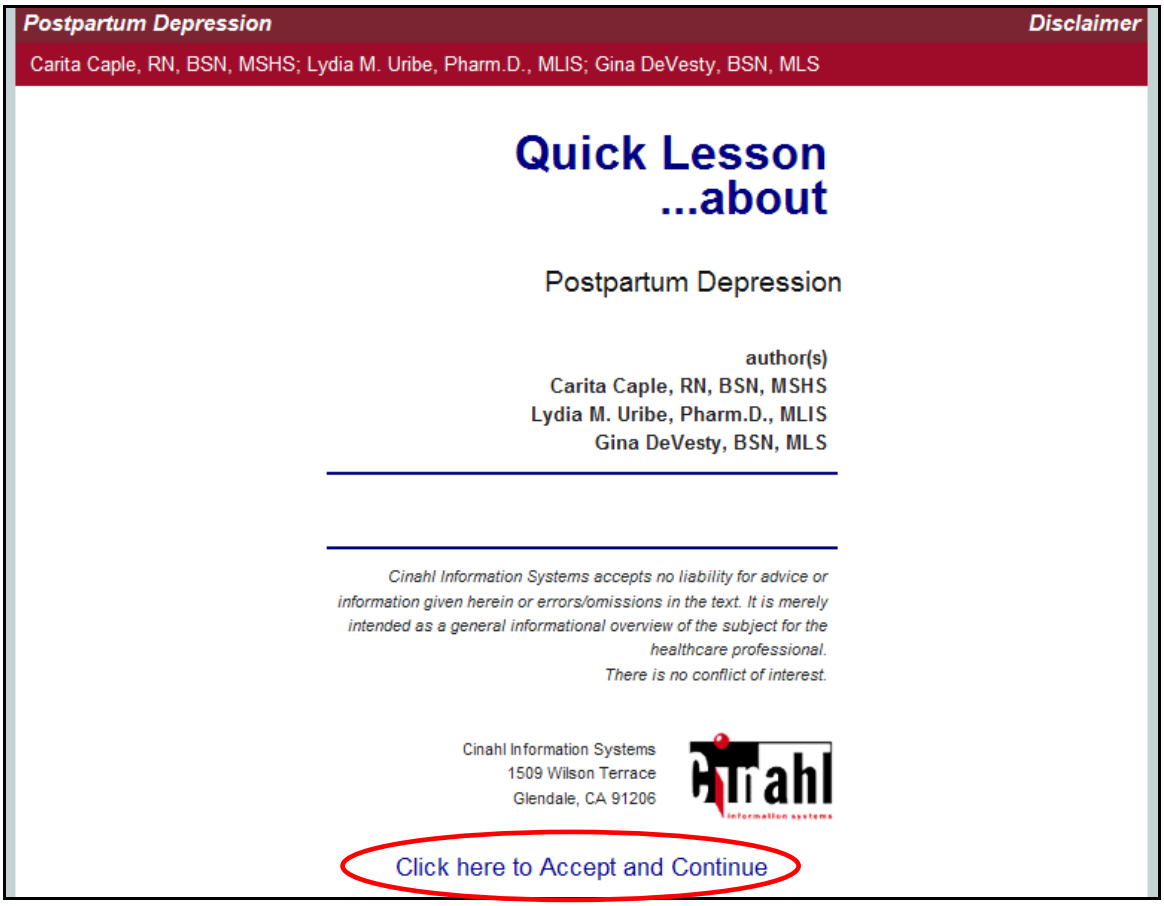
6. Select a Specialty from the displayed list.



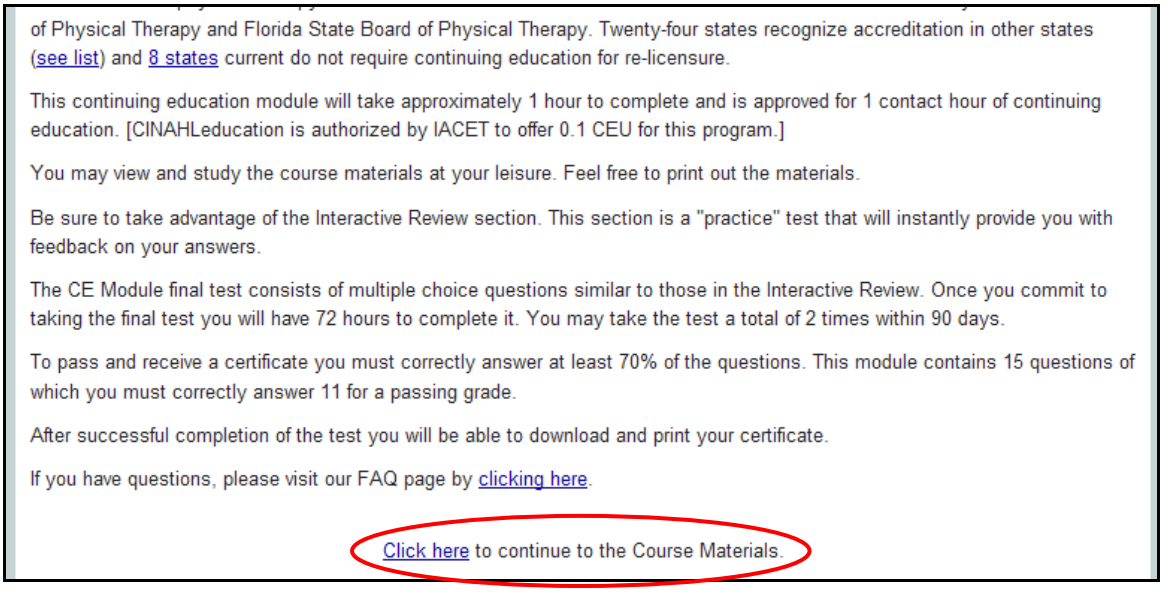
7. Next, select a module from the displayed list of available CE Modules related to your chosen Specialty.



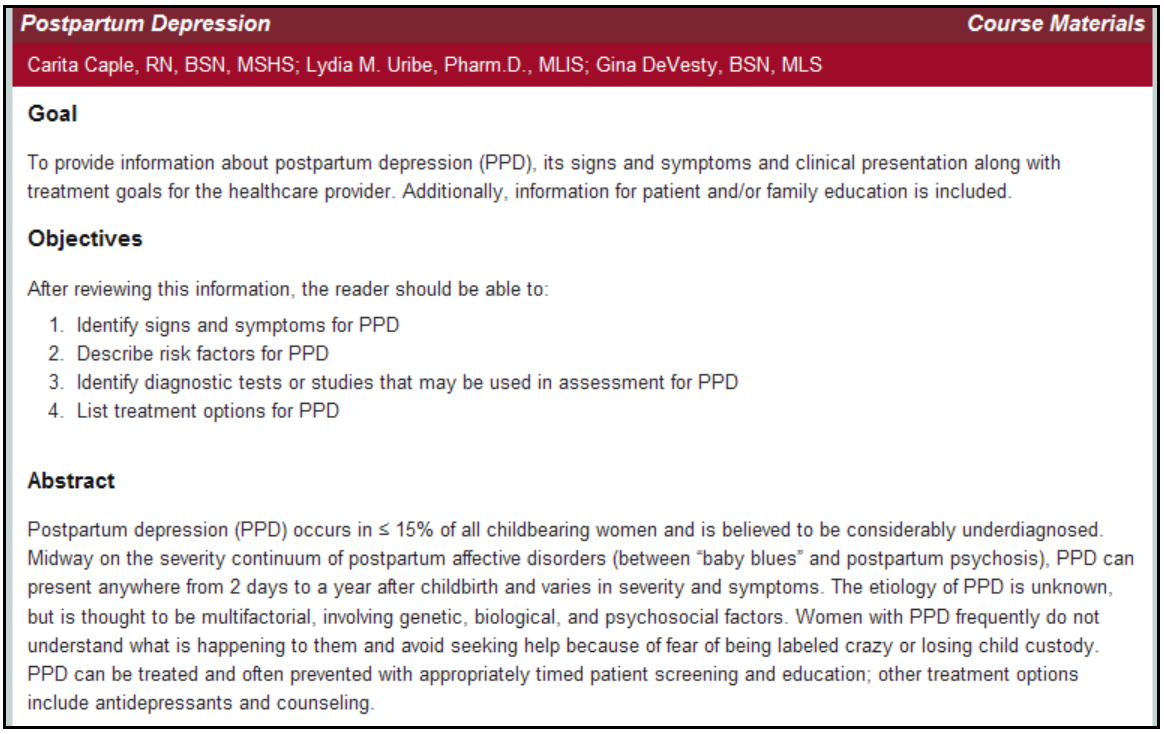
8. Click the **Accept** link at the bottom of the screen after reading the disclaimer to continue.



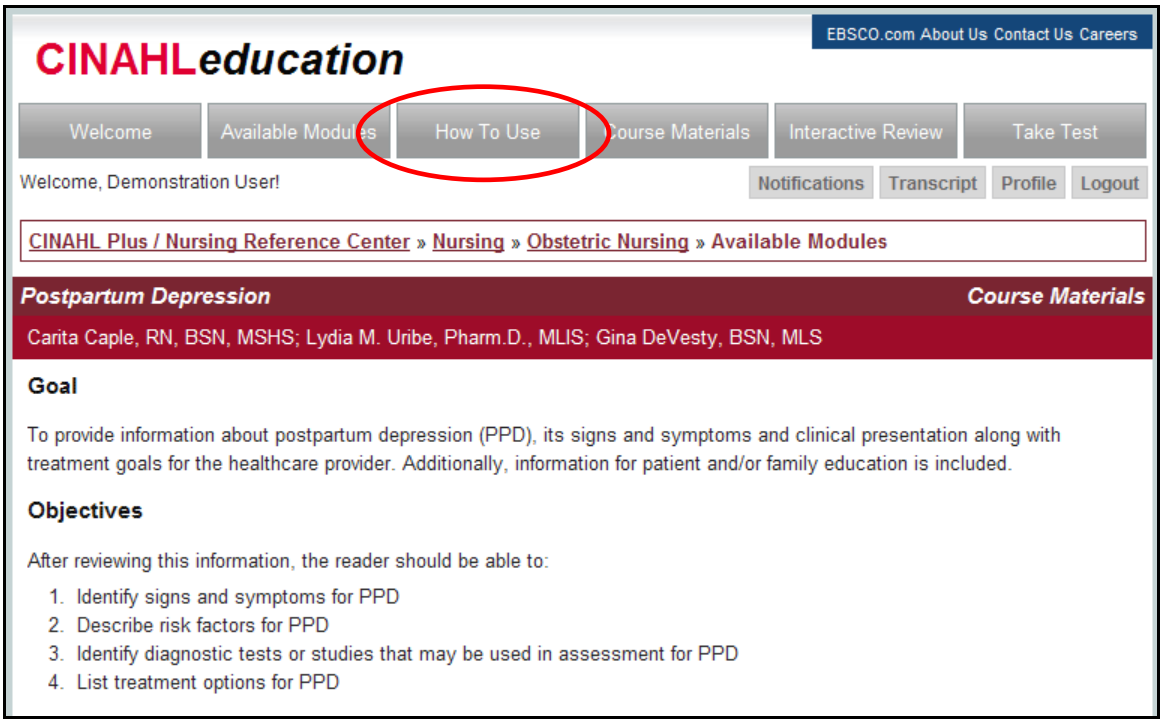
9. After accepting the disclaimer, you will be able to access the CE Module you selected. To access the Course Materials, click the link at the bottom of the page.



10. The Course Materials for your CE Module will be displayed.

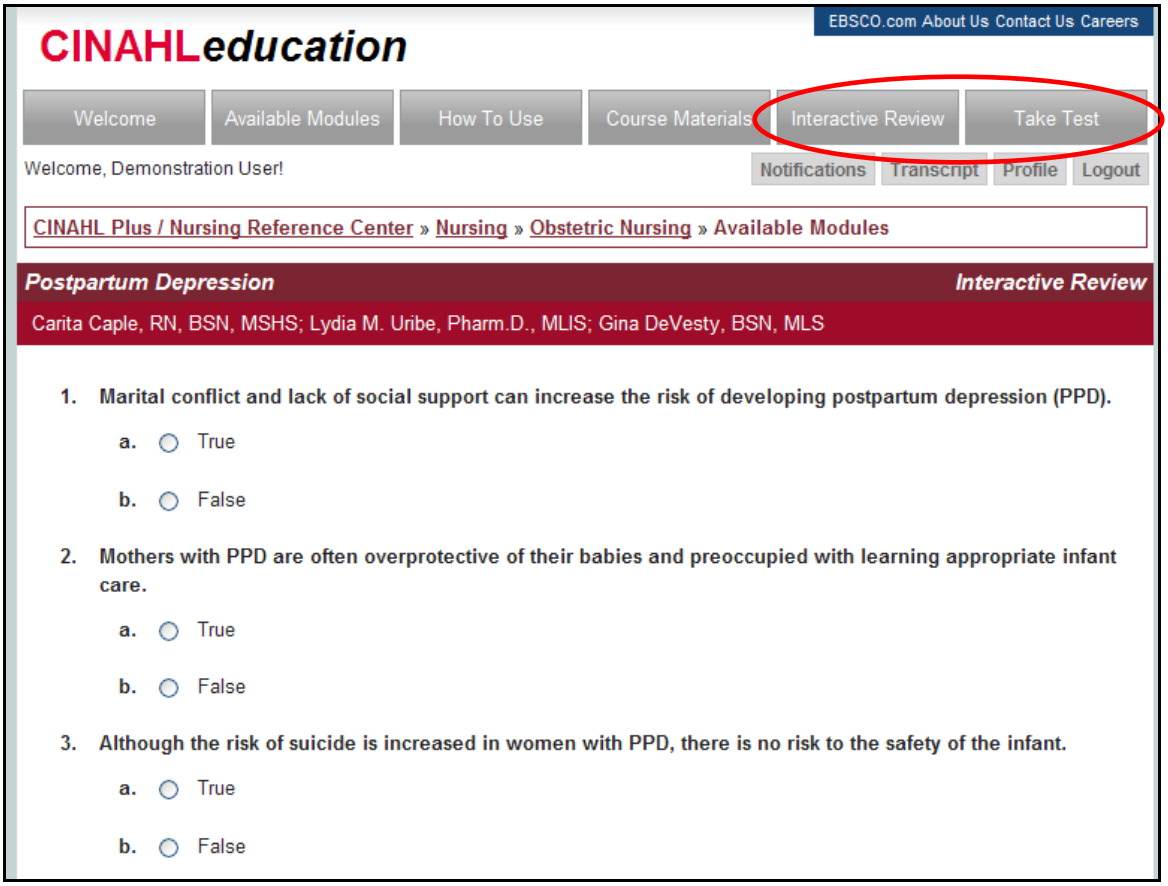


11. For more information on the CE Module process, click the **How To Use** button.

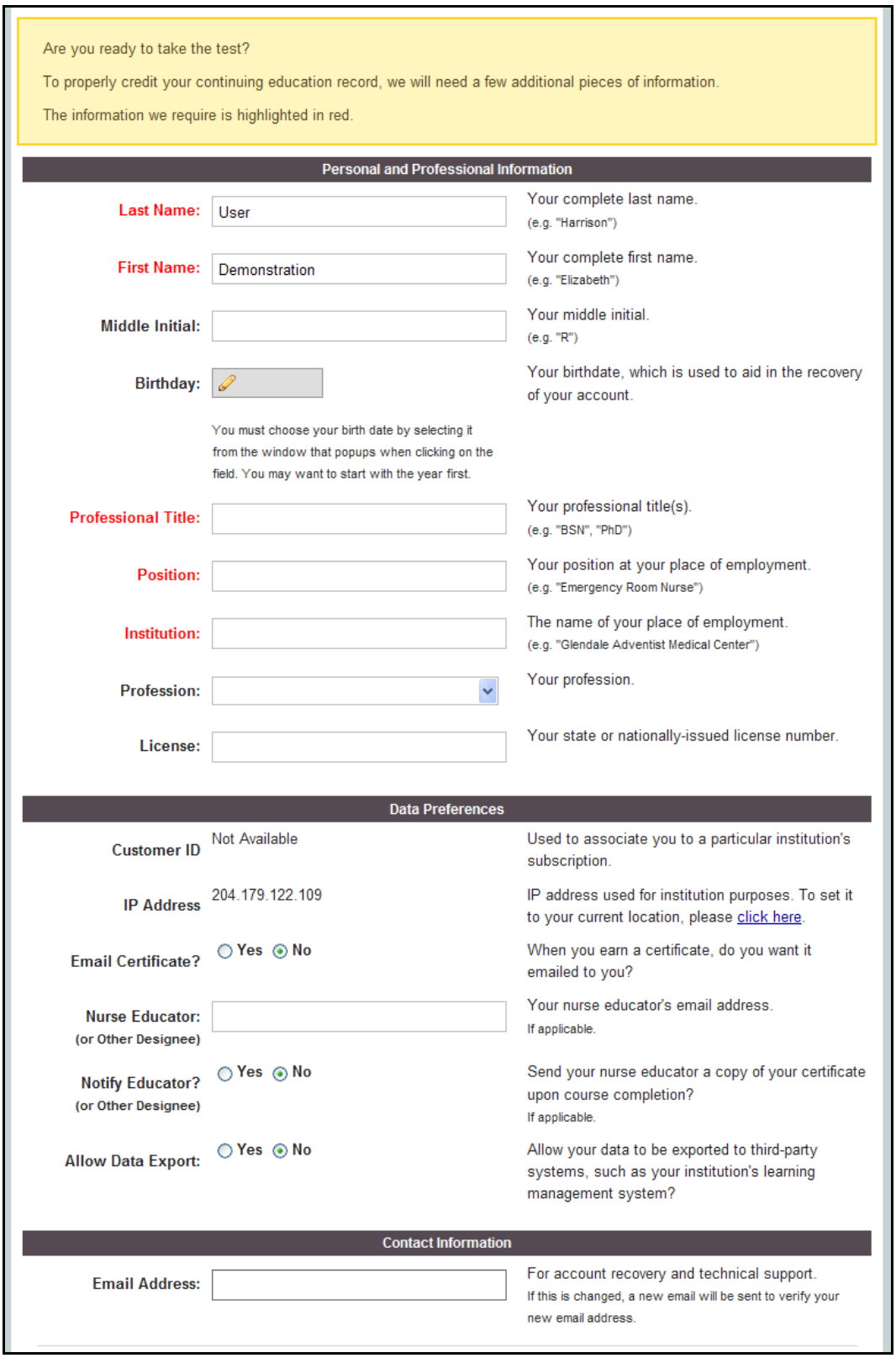


12. Click **Interactive Review** to take a practice test. When you are finished reviewing the Course Materials and have taken the practice test, click **Take Test** to take the test to receive Continuing Education Credits.

    Note: Taking the Interactive Review is optional.



13. Fill out your personal profile, including your state or nationally issued license number, to allow for your continuing education credits to be credited to you and records maintained and then click **Update**.



Are you ready to take the test?

To properly credit your continuing education record, we will need a few additional pieces of information.

The information we require is highlighted in red.

Personal and Professional Information

Last Name:	User	Your complete last name. (e.g. "Harrison")
First Name:	Demonstration	Your complete first name. (e.g. "Elizabeth")
Middle Initial:		Your middle initial. (e.g. "R")
Birthday:		Your birthdate, which is used to aid in the recovery of your account.
	You must choose your birth date by selecting it from the window that popups when clicking on the field. You may want to start with the year first.	
Professional Title:		Your professional title(s). (e.g. "BSN", "PhD")
Position:		Your position at your place of employment. (e.g. "Emergency Room Nurse")
Institution:		The name of your place of employment. (e.g. "Glendale Adventist Medical Center")
Profession:		Your profession.
License:		Your state or nationally-issued license number.

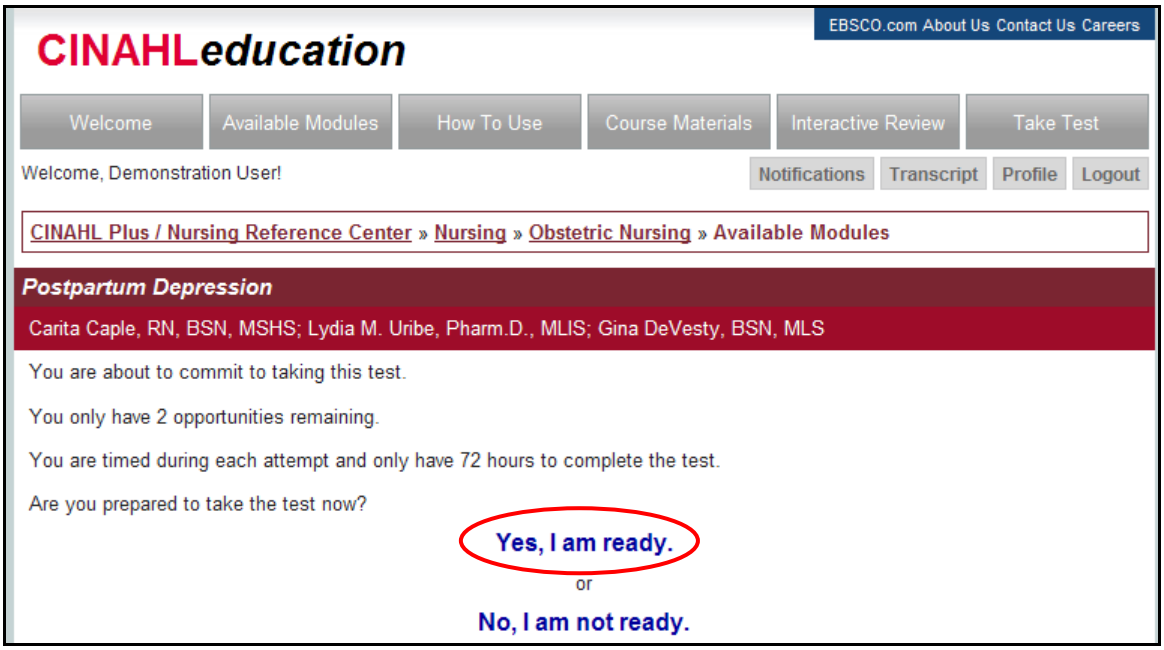
Data Preferences

Customer ID	Not Available	Used to associate you to a particular institution's subscription.
IP Address	204.179.122.109	IP address used for institution purposes. To set it to your current location, please click here.
Email Certificate?	○ Yes ◉ No	When you earn a certificate, do you want it emailed to you?
Nurse Educator: (or Other Designee)		Your nurse educator's email address. If applicable.
Notify Educator? (or Other Designee)	○ Yes ◉ No	Send your nurse educator a copy of your certificate upon course completion? If applicable.
Allow Data Export:	○ Yes ◉ No	Allow your data to be exported to third-party systems, such as your institution's learning management system?

Contact Information

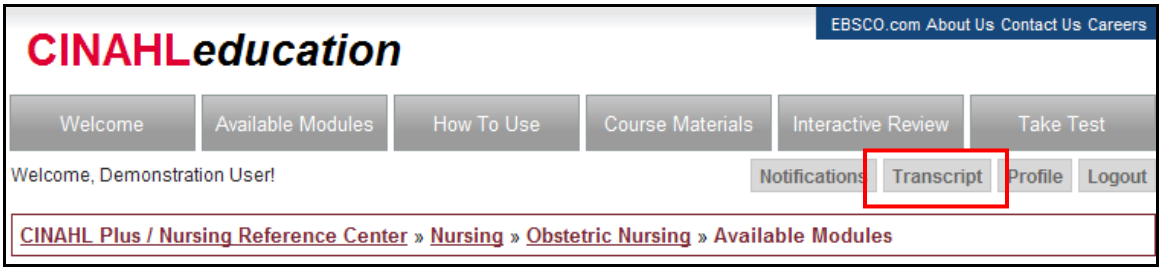
Email Address:		For account recovery and technical support. If this is changed, a new email will be sent to verify your new email address.

14. Then click **Yes, I am ready** to take the test.



15. You will have only two - opportunities to take the test and pass it. If you do not pass the test on the first attempt, you will be given 72 hours to review the materials again and take the test. After passing the test you will be issued a certificate which you may download and/or print.

NOTE: If you have taken and failed with both attempts you will not be given credit and you will not receive CEU credits. You may, however, select a different CE module for study and take its exam when you are ready.

CINAHL Education certificates are good for 2 full years from the date of completion. Check with your state's governing body for specific information covering your area of practice.

Transcripts may be obtained by clicking the Transcript link: